

Minutes

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

January 17, 2023, at 5:00 p.m.

I. Call to order

President Machel McCormick called the meeting to order. The time was 5:02 p.m.

All Board Members were present: Machel McCormick, President; John Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent Dr. Johnny Branch attended.

Member of the Press in attendance was: Bruce Justice of the Mingo Messenger

District Office staff in attendance: Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Dr. Sabrina Runyon, Director of Early Learning Programs; Virginia Taylor-Mounts, Technology Integration Facilitator; Leah Wireman, Director of Human Resources; Jeremy Brumfield, Interim Transportation Director; N (Carolina) Spence, Transportation Secretary

II. Pledge of Allegiance

Mrs. Hannah led the Pledge of Allegiance.

III. Spotlight on Success

a. Kim Spaulding, Communities In Schools Honoree

Kim Spaulding was celebrated as Tug Valley High School CIS Site Coordinator Superstar. There were two representatives from the State Department present – Carla Snell and Tracy Komorowski. Mingo County Schools had participated in Communities In Schools for three years. Pictures were made.

IV. Delegations

There were no delegations.

V. Out-Of-State Field Trip(s)

a. Matewan Pre K-8 School 8th Grade trip

Ms. Melaine Hall presented. Matewan wanted the 8th grade trip to Celebrate attendance and PBIS.

Mr. Baisden made the motion to approve fundraising for this trip. Mrs. Hannah seconded. The motion carried with a vote of 5/0.

b. Williamson PK8 8th Grade trip change from Washington D.C. to King's Island, Mason, OH

Williamson wanted to change its trip destination. The Washington D.C. trip was too expensive. They planned to visit Kings Island June 5,6,7, 2023. Ms. Stephanie Fabin presented.

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Mr. Baisden made the motion to approve changing the trip destination. Ms. Hannah seconded. The motion carried with a vote of 5/0.

VI. Departmental Updates

a. Attendance & Student Services data update- Rocky Hall

Mr. Hall reported that attendance had gone up. CIS workers, Counselors, Assistant Principals, and Principals had worked diligently in the past three months to keep attendance high. Enrollment had gone down. Homeschool students had increased.

b. Curriculum Update – Curriculum - Dr. Branch, Dr. Runyon, Virginia Taylor-Mounts

1. 2nd Diagnostic preliminary data –

Dr. Branch gave the introduction. Preliminary diagnostic was made optional for the schools and they chose to do it.

2. Report out from January 10th Data meeting;

The Principal's meeting was focused on data. They discussed how to improve the skill deficits their students had. Once those deficits were addressed, students would be better able to learn the standards. They were given a framework for Professional Learning Communities' meetings. Teachers should facilitate those meetings. Walk throughs would include looking for ways that student deficits had been addressed. Strategic plans would open up February 1, 2023.

3. Math Liaisons;

Every other week the Curriculum Department would visit the schools. Dr. Branch would like to speak with the students in each school. Training for teachers was a priority.

c. M3T Mingo County Local Improvement Team- Amy Salmons

Ms. Salmons addressed the Board. Mountaineer Mathematics Master Teacher (M3T) had two cohorts in our county. The local improvement team found small problems keeping students from learning. The problem was researched and implemented for a few weeks. A decision was made if the strategy worked, needed to be tweaked, adopted or abandoned. This would allow teachers to improve their skills in order to improve student achievement.

d. Communities In Schools and Data Update – Dr. Sabrina Runyon and Carla Snell

Tracy Komorowski and Carla Snell of the State Department were present. Dr. Runyon introduced the CIS Site Coordinators who were present – Mike Lucas representing Lenore Pre K-8, Edith Ford representing Mingo Central and Kermit, Kim Spaulding representing Tug Valley High School. Dr. Runyon went over some highlights from last year - over 300 parent contacts were made, and 1343 students were served. One hundred percent of case managed goals were met. Attendance for case managed students was 100% and they were at 100% meeting their school climate. The goal for next year was to have one CIS worker for each school.

e. Maintenance Report - William Hensley

Mr. Hensley gave the maintenance report. He updated progress on the divider wall at TVHS, and the restrooms at Burch, Gilbert and Dingess. He also spoke about the HVAC and electrical at Gilbert and Kermit. He mentioned the bleachers at Tug Valley High, and answered questions from Board members. There was mention of the School Zone lights being moved from the Burch Elementary School in Delbarton to the Gilbert Pre K-8 School in Gilbert, WV.

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94 **f. Treasurer's Report - Beth Daniels**

95 Mrs. Daniels gave the report. W2's, 1099's and 1095's were being completed. Finance was at the
96 beginning of the budgeting process. There were questions from Board members and discussion.

97
98 **VII. General Considerations**

99 **a. Informational Item: Mingo County Strong meeting with the female Juniors, Seniors, and**
100 **last year's graduation class AAUW (American Association of the University of Women) –**
101 **Jada Hunter**

102 Mrs. Hunter made the presentation. The first meeting with high schoolers was in 2019. This year would
103 be the first meeting since COVID. Mingo County Strong is a collaboration between students from both
104 high schools to give female students insite to becoming adults. Activities planned were: a formal
105 business luncheon and short sessions. Sessions would include banking, internet safety, self-defense,
106 awareness of human trafficking, college entrance, and applying for grants.

107
108 **b. Discussion and possible action regarding annual/continual improvement projects**
109 **performed by district personnel**

110 Dr. Branch led this discussion. There were contracts for grass cutting, a summer painting crew, etc.
111 Could maintenance go out beyond the grass cutting? Could custodians work inside buildings with the
112 maintenance department changing light bulbs, building inspections, gym floors during the summer, etc.?
113 Were improvement projects cost effective the way they were being done? Were there things that
114 needed changed? There was discussion.

115
116 **c. Discussion and possible action regarding TVHS gymnasium seating project**

117 Dr. Branch opened the discussion. Mr. Hensley and Mrs. Daniels had information for new bleachers.
118 There was a handout. Discussion took place as to what set of bleachers to purchase.

119
120 Mr. Baisden made a motion to purchase bleachers up to \$350,581.00 to replace the existing bleachers in
121 the Tug Valley High School Gymnasium. Mrs. Hannah seconded that motion. The motion carried with a
122 vote of 5/0.

123
124 **d. Discussion and possible action regarding a rebid of the proposed TVHS CTE Building**
125 **project**

126 Dr. Branch opened this discussion. The project had been put on hold due to the cost. The cost had still
127 not fallen substantially. It was suggested that breaking the project into smaller parts would be more
128 manageable.

129
130 **e. Discussion and possible action regarding selection of board representation on a district**
131 **CTE committee**

132 Dr. Branch reported on this item. It was suggested that a committee get together soon. Two members
133 were selected to serve on the CTE committee.

134
135 Mr. Preece made a motion to nominate James Baisden and Amy Hannah to on the CTE committee.
136 Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

f. Discussion and possible action regarding high school start times

Dr. Branch and Jeremy Brumfield had worked on a solution. The plan was to have the start time for the high schools nine (9) minutes later. K-8 schools may need adjusted by five minutes. That plan would allow students a longer sleep time. After the testing window in the Spring, bus operators would practice the new times.

Mr. Preece made a motion to authorize the Superintendent to pilot an adjustment of start times before the end of this school year. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

g. Discussion and possible action regarding streaming of school events

Dr. Branch and Virginia Mounts spoke regarding this item. All schools in our state are members of the National Federation of High School Sports (NFHS). WVSSAC has sanctioned the use of AI-automated Pixellot cameras in our schools. That device would allow one to stream live on demand. Any event could be streamed; athletic or academic. The cost for membership subscriptions would be \$79.95 per year or \$11.99 monthly. The school would get a portion of every subscription sold. Two Pixellot cameras would be free for both high schools (one for the gymnasium and one for the football field). Schools would make 100% profit from selling advertisements. There would need to be a manager at each school to monitor/manage the software. Cameras could be purchased for Pre K-8 schools.

Mr. Baisden made a motion for Mrs. Mounts and Dr. Branch to look into purchasing cameras for both high schools and middle schools. Mr. Slone seconded that motion. That motion passed with a vote of 5/0.

h. Discussion and possible action regarding date selection for BOE workshop

Discussion took place. The LSIC meeting on January 30, 2023 would start at 6:00 p.m. There would be a workshop at the Board of Education February 13, 2023 at 5:00 p.m.

VIII. Consent Agenda

a. Approval of Minutes

1. Minutes of Month, Day

b. Bills, Transfers, Supplements

1. Payment of Bills

Bills were presented for approval through 1-11-23. The invoice list is available for review during public hours two business days prior to the meeting.

Fund	Amount
Fund 11	\$339,466.81
Fund 41	\$21,937.96
Fund 51	\$-
Fund 61	\$234,641.50
Fund 71	\$40,366.72

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178 **2. Budget Transfers**

179 Budget Transfers presented for approval

Budget Transfers December	
1	\$28,375.88
Total	\$28,375.88

180 **3. Budget Supplements**

181 Budget Supplements presented for approval

Budget Supplements December	
1	\$305.45
2	\$4,349,855.26
3	\$513,226.76
4	\$164,924.04
5	\$132,307.00
6	\$12,633.00
7	\$7,731.00
Total	\$5,180,982.51

184 **c. Personnel Actions**

185 **1. PROFESSIONAL PERSONNEL**

186 **a. New Employment into Existing Position**

- 187 i. Amanda Vance substitute teacher MCS (effective January 18, 2023)
- 188 ii. Jacqueline Hill substitute teacher MCS (effective January 18, 2023)
- 189 iii. Christin Vickers SESCO substitute teacher MCS (effective January 18, 2023)
- 190 iv. Nicholas Carrillo substitute teacher MCS (effective January 18, 2023)
- 191 v. Marissa Brock substitute teacher MCS (effective January 18, 2023)

192 **b. Transfer into Existing Position**

- 193 i. Kimberly Brown substitute teacher MCS to teacher / science TVHS (effective
- 194 January 18, 2023)

195 **c. Request for Leave of Absence**

- 196 ii. Henry Dillon technology integration specialist / TVHS (effective January 10, 2023
- 197 through March 10, 2023)
- 198 iii. Leslie Music teacher / social studies LK8 (effective August 23, 2022 through June
- 199 13, 2023)

200 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

201 **a. Resignations**

- 202 i. Chase Moore coach / football MCHS (effective December 5, 2022)
- 203 ii. Jeremy Davis coach / girls soccer MCHS (effective November 17, 2022)
- 204 iii. Jennifer Davis assistant coach / girls soccer MCHS (effective November 17, 2022)
- 205 iv. Taylor Elkins after school teacher / tutor grade K MK8 (effective December 30,
- 206 2022)
- 207 v. Dreama Thornsberry after school teacher / tutor special education (effective
- 208 January 6, 2023)

214 **3. SERVICE PERSONNEL**

215 **a. New Employment into Existing Position**

- 216 i. Donovan Willis substitute custodian MCS (effective January 18, 2023)
- 217 ii. Ryan Haugen substitute custodian MCS (effective January 18, 2023)

218

219 **b. Transfer into Existing Position**

- 220 i. Gavin Farley custodian III GK8 to custodian III MK8 (effective January 18, 2023)
- 221 ii. Tammy Sartin custodian III MK8 to custodian III LK8 (effective January 18, 2023)
- 222 iii. Brian Ford bus operator Tug Valley area to bus operator Matewan area
- 223 (effective January 18, 2023)
- 224 iv. ~~Skyler Williamson~~ substitute aide to aide / autism mentor itinerant (to start at
- 225 WK8)(effective January 18, 2023) Change to **Lisa Compton**

226

227 **c. Resignation**

- 228 i. Hiram Daniel Justice bus operator / Matewan area (effective December 20,
- 229 2022)

230

231 **d. Request for Leave of Absence**

- 232 i. Joyce Burton aide / autism mentor MCHS (effective November 20, 2022- May
- 233 20, 2023)
- 234 ii. Luke Music bus operator / Tug Valley area (effective August 23, 2022 through
- 235 June 13, 2023)

236

237 *End Consent Agenda*

238 Mrs. Wireman had one change. C. Personnel Actions, 3. SERVICE PERSONNEL, b. Transfer into Existing

239 Position, iv. ~~Skyler Williamson~~ substitute aide to aide / autism mentor itinerant (to start at WK8)

240 (effective January 18, 2023) Change name from Skyler Williamson to Lisa Compton.

241

242 Mr. Preece made the motion to approve the consent agenda with the change. Mr. Slone made the

243 second. The motion passed with a vote of 5/0.

244

245 **IX. Board Member Comment Period**

246 There were comments from members.

247

248 **X. Superintendent's Update**

249 Dr. Branch updated everyone on the follow up visit for the Dingess and Kermit buildings. Mingo County

250 would be a part of a new pilot centered around science and reading. The county would also be a part of

251 the new assessment of grades kindergarten, first and second (currently grades tested were 3 - 8 and 11).

252

253 **XI. Adjournment**

254 Mr. Preece made the motion to adjourn. The time was 8:09 p.m.

255

256

257 **Next Regular Meeting**

258 February 21, 2023