

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

November 15, 2022, at 5:00 p.m.

### I. Call to order

Vice President John Preece called the meeting to order. The time was 5:06 p.m.

**All Board Members were present:** Machel McCormick, President; John Preece, Vice President; Tom Slone, James Baisden was present by phone, and Amy Dearfield-Hannah was present by phone. Superintendent Dr. Johnny Branch was in attendance.

**Member of the Press in attendance:** Bruce Justice of the Mingo Messenger

**District Office staff in attendance:** Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator; Leah Wireman, Director of Human Resources; Jeremy Brumfield, Transportation/Head Mechanic; Caroline Spence, Transportation Secretary

### II. Pledge of Allegiance

The Pledge of Allegiance was led by Ms. McCormick.

### III. Spotlight on Success

#### a. Kylo the Dog, Lenore PK8 Service Animal

Dr. Branch introduced the Black Lab and shared how she came to be in our county. Kylo, an emotional support dog was brought to Lenore Pre K-8 school, a Communities-In-School facility. She had been trained to detect emotion and has made a positive change of atmosphere at the school. Mr. Christopher Harris, principal and Mrs. Crystal Canterbury, School Secretary were present. Pictures were made.

### IV. Delegations

There were no delegations.

### V. Out-Of-State Field Trip(s)

#### a. Williamson Pre K-8 School – 8<sup>th</sup> Grade trip – Washington DC

Mrs. Fabin spoke regarding the trip. It would be a three-day trip and would cost \$730 per student. All questions were answered. She requested to begin fundraising for the trip.

Ms. McCormick made the motion to approve fundraising for the eighth-grade trip to Washington, DC. Mr. Slone seconded the motion. The motion passed with a 5/0 vote.

**b. Lenore Pre K-8 School –Grades 5&6 End of Year trip, Cincinnati Zoo, OH**

Lisa Estep shared information about the trip. It would cost \$30 per child. All students would be eligible to go if they wanted to attend.

Ms. McCormick made the motion to approve fundraising for this trip. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

**c. Lenore Pre K-8 School – Prayer Club Field Trip – Pigeon Forge, TN**

Lisa Estep also answered questions regarding this Dollywood trip. All students would be invited to attend.

Ms. McCormick made the motion to approve fundraising for the Prayer Club to attend a Dollywood field trip. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

**VI. General Considerations**

**a. Discussion and possible action on proclamation declaring a Statement of Support for the National Guard and Reserve – Dr. Branch**

Dr. Branch read the proclamation from the National Guard and Reserve. He made comments about their partnership with our schools.

Mr. Preece made the motion to authorize of the signing of the proclamation declaring the Statement of Support for the National Guard and Reserve. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0.

**b. Informational item regarding updating the following policies with current Compliance Officers Leah Wireman and Rocky Hall: P1422; P1623; P1662; P2260: P2260L01; P2266; P3122: P3123; P3362; P4122; P4123; P4362: P5517.**

Mrs. Wireman explained that the update was to bring the compliance officer names to current status.

**c. Discussion and possible action regarding assigning a new policy number, 6110.01, to the current Policy 6111 “Grant Award” and assigning 6111 to a new policy, “Internal Controls”, and placement on public comment. – Rodney McCoy**

Mr. McCoy explained Policy 6111 “Grant Award” was getting a new number. That number would be 6110.01. The title would be “Internal Controls” and having the policy in place would back up the procedures we already follow when handling federal awards.

Ms. McCormick made the motion to put the policy out on public comment. Mr. Slone made the second. The motion was approved with a vote of 5/0.

**d. Discussion and possible action regarding the review of preliminary bus route options for a proposed 2023-2024 realignment to facilitate more uniform school start time and scheduling, and preparation for student, employee, and family input.**

Dr. Branch, Jeremy Brumfield, and Caroline Spence addressed the Board. There was interest county wide in changing school start times. The plan was to make each school have its own buses. The current bus runs were looked at. Bus Operators would be involved in making the changes. Two drivers from each Pre K-8 area would start preliminary discussions and suggest the new route designs. There was discussion regarding new buses and gathering input from parents and students.

Mr. Preece made the motion to approve the preliminary bus route options for proposed 2023-2024 realignment to facilitate more uniform school start times, and prepare for input from families. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

## **VII. Departmental Updates**

### **a. Maintenance Report - William Hensley**

Mr. Hensley gave an update. The work on the restrooms were still underway. Gym floors were currently being recoated. (Several had been completed.) Lots of work orders had been done. There was discussion about other projects. (Dr. Branch re-dialed at 1:14:13 Ms. Hannah; her connection was lost.)

### **b. Treasurer's Report - Beth Daniels**

Mr. McCoy addressed the Board with the financial update. A little positive news. Income was 2% higher than this time last month. Lenore roof is out for bid now and the bid opening is December 14, 2022. There were questions and answers / discussion.

### **c. Student Services/ Attendance, October Attendance data; Dropout data- Rocky Hall**

Mr. Hall reported on attendance. The county was down 200 students compared to last year. He reported graduation rates had trended down over the last couple of years. There was discussion.

### **d. Curriculum/Special Education**

#### **i. Budget for State grant to Lenore PK8 to improve achievement among subgroups. Lenore is designated an Additional Targeted Support School**

(Mr. Baisden was not connected. He would contact Dr. Branch to re-connect shortly; images of handouts had been sent to both members attending by phone.)

Dr. Branch gave the report. A Targeted Support School is one that has not done well in the last two-three years. We received support to help move the subgroup (special education) forward to use for three years to get off that list. Specific training and was shared. Regular meetings would be held in order to support school and staff.

#### **ii. District Balanced Scorecard- Math Achievement, Attendance, On track for graduation**

Dr. Branch shared information regarding the Balanced Scorecard. Statewide there were 53 counties on watch for something. We were on watch for three things. Math achievement, attendance, and on track to graduation. He explained ways we were working to get cleared from the Balanced Scorecard.

## **VIII. Consent Agenda**

### **a. Approval of Minutes**

#### **1. Minutes of October 10**

#### **2. Minutes of October 18**

**b. Bills, Transfers, Supplements**

**1. Payment of Bills**

Bills presented for approval through November 7, 2022. The invoice list is available for review during public hours two business days prior to the meeting.

Fund	Amount
Fund 11	\$457,158.82
Fund 41	\$47,561.09
Fund 51	\$10,391.10
Fund 61	\$261,739.47
Fund 71	\$66,204.66

**2. Budget Transfers**

Budget Transfers presented for approval

Budget Transfers	
1	\$16,283.00
2	\$11,000.00
3	\$30,660.00
4	\$2,000.00
Total	\$59,943.00

**3. Budget Supplements**

Budget Supplements presented for approval

Budget Supplements	
1	\$33,466.00
2	\$55,509.00
3	\$68,500.00
Total	\$157,475.00

**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. New Employment into Existing Position**

- i. Dona King teacher / grade K WK8 (effective November 16, 2022)
- ii. James Michael Blackburn substitute teacher MCS (effective November 16, 2022)
- iii. Tameria Cline substitute teacher MCS (effective November 16, 2022)
- iv. Katherine Paige Runyon Canterbury substitute teacher MCS (effective November 16, 2022)
- v. Stacey Floyd teacher / math BK8 (effective November 16, 2022)
- vi. Patrick James Billips teacher / special education BK8 (effective November 16, 2022)
- vii. Whittani Kirk teacher / special education GK8 (effective November 16, 2022)
- viii. Andrea Sloan Beckensale teacher / art GK8 (effective November 16, 2022)
- ix. Elizabeth Evans Long Term Substitute Teacher K KK8 (effective October 20, 2022)
- x. Jada Howell Long Term Substitute Teacher /Vision Impaired (effective November 16, 2022)
- xi. Mary Hale Long Term Substitute Teacher/ Choir MCHS (effective Aug. 30, 2022 until the position is filled by a certified teacher or the end of the 2023 school year)
- xii. Tony Clusky Long Term Substitute Teacher / Drivers Ed MCHS (effective August 29, 2022 until the position is filled by a certified teacher or the end of the 2023 school year)

**b. Transfer into Existing Position**

- i. Rachel Hunt teacher / grade K BK8 to teacher / PK KK8 (effective July 1, 2023)
- ii. Billie Nicole Daniels long term sub GK8 to Communities in Schools Liaison / Coordinator WK8 and GK8 (effective November 16, 2022)
- iii. Morgan Casey virtual teacher MCS to Communities in Schools Liaison / Coordinator BK8 and MK8 (effective November 16, 2022)
- iv. Michelle Ford teacher / alternative education to Communities in Schools Liaison / Coordinator MCHS and KK8 (effective November 16, 2022)

**c. Resignation**

- i. Debra Ferrell substitute teacher MCS (effective November 4, 2022)

**d. Suspensions**

- i. Craig Hart teacher at Tug Valley High School (October 13,14,17, 2022)

**2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2022-2023**

- i. Timothy Craig Parker assistant coach (p) girls basketball MK8 (effective November 16, 2022)
- ii. Elizabeth Evans assistant coach (zero comp) girls basketball LK8 (effective November 15, 2022)
- iii. Angela Varney after schoolteacher / tutor special education MCHS
- iv. Johnathan Duke Jewell assistant coach (p) boys basketball WK8 (effective November 16, 2022) (pending certification)
- v. Renee Baisden assistant coach (zero comp) / boys basketball WK8 (effective November 16, 2022) (pending certification)
- vi. Dian Corn assistant coach (zero comp) / girls basketball LK8 (effective November 16, 2022) (pending certification)
- vii. Lisa Vance Computer Systems Operator DES
- viii. Lisa Vance Academic Sponsor DES

**b. Resignations**

- i. Dian Corn Assistant Coach / Girls Basketball BK8 (effective November 4, 2022)

**3. SERVICE PERSONNEL**

**a. New Employment into Existing Position**

- i. Lillie Rollyson substitute cook MCS (effective November 16, 2022) (pending completion of paperwork)
- ii. Makenna Hurley substitute cook MCS (effective November 16, 2022) (pending completion of paperwork)

**b. Transfer into Existing Position**

- i. Melissa Turner substitute custodian MCS to custodian III GK8 (effective November 16, 2022)
- ii. Ashley Maynard custodian WK8 to cook III GK8 (effective November 16, 2022)
- iii. Vivian Smith Carter substitute secretary MCS to secretary II GK8 (effective November 16, 2022)
- iv. ~~Annabelle Hawkins~~ **Susan Jude** bus operator MK8 area to bus operator GK8 (effective November 16, 2022)

- 222 **c. Resignation**  
223 i. Crystal Browning substitute aide MCS (effective October 19, 2022)  
224 ii. Jessica Harris Secretary II GK8 (effective October 17, 2022)
- 225 **d. Request for Leave of Absence**  
226 i. Joyce Burton aide / autism mentor itinerant (currently at MCHS) (effective Oct. 17, 2022 through  
227 April 17, 2023)
- 228  
229 **e. Suspensions**  
230 i. Aide / Autism Mentor Jessica Ford from Williamson Pre K-8 ( October 17, 18, 19, 2022)  
231
- 232 **4. Mingo County Schools Volunteers**  
233 i. Deborah Baker  
234 ii. Leanna Baisden  
235 iii. Stacie Beckett  
236 iv. Christy Belcher  
237 v. Michaela Blankenship  
238 vi. Victoria Blevins  
239 vii. Fatoshia Browning  
240 viii. Tammy Browning  
241 ix. Sandra Chapman  
242 x. Whitney Cline  
243 xi. Heather Cline  
244 xii. Candie Cline  
245 xiii. Scotty Cline  
246 xiv. Patty Curry  
247 xv. Carolyn Dillard  
248 xvi. Leigha Dotson  
249 xvii. Breanna Fields  
250 xviii. Stacey Kohari  
251 xix. Alisha Lackey  
252 xx. Rozanna Lane  
253 xxi. Necole Lester  
254 xxii. Stacey Marcum  
255 xxiii. Jessica Marcum  
256 xxiv. Amber McCloud  
257 xxv. Christy Messer  
258 xxvi. Shelby Moore  
259 xxvii. Ashley Mullins  
260 xxviii. Bridgette Newsome  
261 xxix. Charlie Newsome  
262 xxx. Lisa Newsome  
263 xxxi. Jessica Ooten  
264 xxxii. Jackson Prince  
265 xxxiii. Rhonda Prince  
266 xxxiv. Deborah Ramey

267 xxxv. Joyce Rollyson  
268 xxxvi. Deven Runyon  
269 xxxvii. Maranda Sammons  
270 xxxviii. Patricia Setser  
271 xxxix. Tina Spence  
272 xl. Nichole Starr  
273 xli. Launa Swain  
274 xlii. Belva Tomblin  
275 xliii. Sadie Vance  
276 xliv. Donna Vance  
277 xlv. Pamela Wallace  
278 xlvi. Kelly Warren  
279 xlvii. Sienna White  
280 *End Consent Agenda*  
281

282 Mrs. Wireman filled in two blanks. **c. Personnel Actions 2. PROFESSIONAL EXTRACURRICULAR**  
283 **ASSIGNMENTS, a. New Employment for School year 2022-2023, v. Renee Baisden** assistant coach  
284 (zero comp) / boys' basketball WK8 (effective November 16, 2022) (pending certification), and vi. **Dian**  
285 **Corn** assistant coach (zero comp) / girls' basketball LK8 (effective November 16, 2022) (pending  
286 certification). There was one change: **SERVICE PERSONNEL, Transfer into Existing Position, iv.**  
287 ~~Annabelle Hawkins~~ **Susan Jude** bus operator MK8 area to bus operator GK8 (effective November 16,  
288 2022) (Dr. Branch called both Ms. Hannah and Mr. Baisden.)  
289

290 Mr. Slone pulled the suspension items. **c. Personnel Actions 3. SERVICE PERSONNEL, e. Suspensions, i.**  
291 **Aide / Autism Mentor Jessica Ford from Williamson Pre K-8 School** (October 17, 18, 19, 2022) and from  
292 page 3, **1. PROFESSIONAL PERSONNEL, d. Suspensions i. Craig Hart teacher Tug Valley High School**  
293 **(October 13,14,17, 2022).**  
294

295 Ms. McCormick pulled item **c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, iv. Katherine Paige**  
296 **Runyon Canterbury substitute teacher MCS** (effective November 16, 2022).  
297

298 Ms. McCormick made a motion to approve the consent agenda with the exception of the three items  
299 that were pulled. Mr. Slone seconded that motion. The motion was approved with a vote of 5/0.  
300

301 Mr. Preece made a motion to go into Executive session. Ms. McCormick made the second. The motion  
302 carried with a vote of 5/0. The time was 7:04 p.m.  
303

304 Ms. McCormick made the motion to return from Executive session. Mr. Slone seconded that motion. No  
305 decisions had been made during executive session. The time was 7:18 p.m.  
306

307 Ms. McCormick recused herself for the next vote (her niece). She left the room at 7:19 p.m.  
308

309 Mr. Slone made the motion to approve the hiring of Katherine Paige Canterbury. Mr. Preece seconded  
310 that motion. The motion was approved with a vote of 4/0.  
311

312 Ms. McCormick re-entered the meeting at 7:20 p.m.  
313

Two suspension items, Professional personnel, **Craig Hart** from **Tug Valley High School**, was suspended for three days (October 13, 14, and 17, 2022). **Jessica Ford** from **Williamson Pre K-8** was suspended for three days (October 17, 18, 19, 2022).

Ms. McCormick made the motion to approve the suspensions at the Superintendent's recommendation. Mr. Slone seconded that motion. The motion was approved with a vote of 5/0.

**IX. Board Member Comment Period**

There was a comment from Mr. Preece. Dr. Branch responded and Leslie Tyree made recommendations to all Board members.

**X. Superintendent's Update**

**a. District Accreditation information**

Each Superintendent received an email with the information that was presented at the last meeting at the State Board of Education. Items scored are Career and Technical Education, Child Nutrition, Facilities, ESEA Federal Programs, Finance, Personnel, Special Education, State Required Data Collection, Transportation, Universal Pre-K School Readiness, County Board of Education member effectiveness.

We met requirements on every indicator except ESEA Programs – our Strategic Plan was not submitted by the June 30 Deadline.

**b. Update on Board Goal regarding monthly facilities check, and Superintendent's Goal of quarterly inspections**

A report from each school was received regarding the monthly facilities check. Dr. Branch read from the items they were looking for. A quarterly inspection of one school had been done.

**XI. Adjournment**

Ms. McCormick made the motion to adjourn. Mr. Slone seconded that motion. The time was 8:03 p.m.

**Next Regular Meeting**

December 20, 2022