

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

February 21, 2023, at 5:00 p.m.

### I. Call to order

President Machel McCormick called the meeting to order. The time was 5:05 p.m.

**All Board Members were present:** Machel McCormick, President; John Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent Dr. Johnny Branch also attendance.

**Two Members of the Press were in attendance:** Bruce Justice of the Mingo Messenger; Nancy Payton of the Williamson Daily News

**District Office staff in attendance:** Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Dr. Sabrina Runyon, Director of Early Learning Programs; Lesia Sammons, Coordinator of Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Leah Wireman, Director of Human Resources

### II. Pledge of Allegiance

Mr. Preece led the pledge.

### III. Spotlight on Success

Dr. Branch recognized and presented certificates to three teachers who taught reading in our county. Two were piloting a new brain-based research program called Fast ForWord, and one had found and implemented a reading program for her class. All were getting positive results! Jennifer Sparks and Stephanie Fabin of Williamson Pre K-8 were recognized for enthusiastically implementing the State Superintendents pilot program Fast ForWord. Takara Roberts of Gilbert Pre K-8 was recognized for her innovative classroom instruction. Pictures were taken.

### IV. Delegations

There were no delegations.

### V. Out-Of-State Field Trip(s)

#### a. Kermit Pre K-8 School 8<sup>th</sup> Grade Trip to Kings Island

Heather Johnson, the 8<sup>th</sup> grade sponsor for Kermit Pre K-8 presented the trip. Any student who wished to attend would get to attend. There had been fundraising to cover all costs. There was a question about the planned date and the testing window.

Mr. Preece made the motion to approve the trip and have Ms. Johnson work on the date. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

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46  
47 **b. Gilbert Pre K-8 School 8<sup>th</sup> Grade Trip**

48 Keshia Gamble Maynard presented the 8<sup>th</sup> grade trip to Dollywood. Any student who wished to go  
49 would be able to attend.  
50

51 Mr. Preece made the motion to approve the trip. Mr. Slone seconded that motion. The motion carried  
52 with a vote of 5/0.  
53

54 **VI. General Considerations**

55 **a. Proclamation: Music In Our Schools Month – March 2023**

56 Dr. Branch announced the All County Band would be performing Friday, February 24, 2023 at Mingo  
57 Central High School. He read a proclamation that Mingo County Board of Education proclaimed March  
58 2023 as “Music In Our School Month”.  
59

60 Mr. Preece made a motion to adopt the proclamation. Mr. Slone seconded that motion. The motion  
61 passed with a vote of 5/0.  
62

63 President McCormick and Superintendent Branch signed the proclamation.  
64

65 **b. Discussion and possible action on approving contract as part of Mingo County HVAC upgrades**  
66 **at Tug Valley High School, Williamson PK-8, and Matewan PK8 as a part of Mingo County’s**  
67 **ARP ESSER funding.**

68 Mr. McCoy explained the ARP plan again to the members. The idea was to bring in fresh air into our  
69 buildings and classrooms after the outbreak of COVID. There was approximately 11.3 million dollars  
70 budgeted for HVAC among other improvements to some of our buildings. There were proposals  
71 submitted and were handed out to members. There was discussion.  
72

73 Mr. Preece made a motion to approve the HVAC replacement at Tug Vally High School (\$ 5,795,000.00)  
74 and Williamson Pre K-8 (\$ 4,695,000.00). Mr. Baisden seconded that motion. The motion passed with a  
75 vote of 5/0.  
76

77 **c. Discussion and possible action on approving contract with Techline Sports Lighting through**  
78 **AEPA Contract 017-A for the purchase and installation of LED field lighting for the football**  
79 **field at Burch PK8, pending receipt of all post bid documents.**

80 Mr. Hensley led the conversation. He had quotes to replace the field lighting at Burch Pre K-8 and Tug  
81 Valley football fields. There was discussion.  
82

83 Mr. Preece made the motion to table both Item c and d until the next meeting to get further  
84 information. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.  
85

86 **d. Discussion and possible action on approving contract with Techline Sports Lighting through**  
87 **AEPA Contract 017-A for the purchase and installation of LED field lighting for the football**  
88 **field at Tug Valley High School, pending receipt of all post bid documents.**  
89

90 **e. Discussion and possible action for purchase of a van for the Maintenance department.**

91 Mr. Hensley addressed the Board. The van would be for Richard Herbst, Mason/Carpenter II. It would  
92 cost \$51,760.00 to purchase a new one. There was discussion.  
93

Mr. Slone made a motion to agree to purchase the van. The motion carried with a vote of 4/1.  
Mr. Preece voted no.

**f. Discussion and possible action for placing Board representative(s) on budget committee for FY2024 operating budget.**

Dr. Branch and Mrs. Daniels addressed the Board – The meetings would begin in the beginning of March after the Levy rates were received. Mr. Preece and Mr. Slone would serve on the committee.

Mr. Baisden made the motion that Mr. Preece and Mr. Slone be on the Budget Committee.  
Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

**g. Discussion and possible action to set the three-week practice window for summer athletics.**

Mrs. Virginia Taylor-Mounts made the presentation. She explained code 127-3-7 and had calendars for the members to view. There was discussion. Dr. Branch recommended the weeks of June 12, 2023 through June 30, 2023.

Mr. Preece made the motion to approve the Superintendent's recommendation - June 12-30, 2023 for the three-week practice for summer athletics. Ms. McCormick seconded that motion. That motion carried 5/0.

**VII. Departmental Updates**

**a. Maintenance Report - William Hensley**

Mr. Hensley gave an update on the caution lights for Gilbert Pre K-8. Work orders were being completed. There were updates on restrooms and HVAC at various schools. There were questions and discussion.

**b. Treasurer's Report - Beth Daniels**

Mrs. Daniels had a handout of the Treasurer's report. She went over it with the Board members. A budget committee meeting early next month. There were ESSERF funds that would need to be spent out by September 2023 and the ARP funds were to be spent out by September 2024. There was discussion.

Dr. Branch would try to set up a meeting on March 13, 2023 in the afternoon with Mr. Cobel of the State Department, the Fire Marshall, folks from each High school and Mr. Hoffman of the Extended Career Center to discuss CTE in our county.

Mrs. Daniels would set up a meeting with the Budget Committee and have a list of priority needs for our buildings at that meeting. Then a Special Workshop meeting could be set up for later in March.

**VIII. Consent Agenda**

**a. Approval of Minutes**

1. Minutes of January 17, 2023
2. Minutes of January 30, 2023

**b. Bills, Transfers, Supplements**

1. Payment of Bills

Bills presented for approval through 2-15-23. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
Fund 11	\$ 822,239.72
Fund 41	\$ 46,449.98
Fund 51	\$ -
Fund 61	\$ 453,843.23
Fund 71	\$ 170,563.99

**2. Budget Supplements** Budget Supplements presented for approval

Budget Supplements	
1	\$ 50,000.00
2	\$ 350,000.00
3	\$ 2,500.00
Total	\$ 402,500.00

**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. New Employment into Existing Position**

- i. Deborah Stiltner substitute teacher MCS (effective February 22, 2023)

**b. Transfer into Existing Position**

- i. Jason Blankenship teacher / grade 5 DES to teacher / grade 5 GK8 (effective July 1, 2023)

**c. Resignation**

- i. Riley Browning substitute teacher MCS (effective February 3, 2023)

**d. Retirement**

- i. Daniel Dean Principal / Mingo Central High School (effective March 14, 2023)
- ii. Rhonda M. Williamson teacher / Social Studies MCHS (effective July 1, 2023)

**e. Rescind**

- i. Rachel Hunt teacher / grade K BK8 to teacher / PK KK8 (effective July 1, 2023) (on November 15, 2022 Agenda) (employee to remain teacher / K at BK8)
- ii. Melinda Lipps teacher / grade 3 MK8 to teacher / Title 1 MK8 (effective July 1, 2023) (on September 26, 2022 agenda) (employee to remain teacher/ grade 3 MK8)

**f. Three Step Pay (math and special education for the 2022-2023)**

- i. Whittani Kirk GK8
- ii. Bridgett Davis GK8

**2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2022-2023**

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- i. Isaac Williamson Assistant Coach / baseball LK8 (zero comp) (effective February 22, 2023)
- ii. Jared Randall Lester Assistant Coach / football GK8 (zero comp) (effective February 22, 2023)
- iii. Josh Hurley Coach / baseball MK8 (effective February 22, 2023)
- iv. Isabella Grace assistant coach / softball MCHS (zero comp) (effective February 22, 2023) (pending certification)

**b. Resignations**

- i. Matthew Moore Coach / Baseball MK8 (effective January 23, 2023)
- ii. Crystal Moore Assistant Coach / Baseball MK8 (effective January 23, 2023)
- iii. Allison Siggers Assistant Coach / Softball KK8 (effective February 7, 2023)

**3. SERVICE PERSONNEL**

**a. New Employment into Existing Position**

- i. Bethany Cisco substitute secretary MCS (effective February 22, 2023)

**b. Transfer into Existing Position**

- i. Phillip Staggs custodian III MK8 to custodian III MK8 (effective February 22, 2023)
- ii. Ashley Church substitute custodian MCS to custodian III GK8 (effective February 22, 2023)

**c. Resignation**

- i. Gary Dove substitute custodian MCS (effective January 23, 2023)

**4. SERVICE EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2022-2023**

- i. Donald Kevin Lawrence Mid-Day Health Occupations Bus Operator (TVHS) (effective February 22, 2023)

*End Consent Agenda*

Mr. Baisden made the motion to approve the Consent Agenda. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

**IX. Board Member Comment Period**

Most members had comments.

**X. Superintendent's Update**

Dr. Branch had an update for Board members.

**XI. Adjournment**

Mr. Baisden made the motion to adjourn. The time was 7:31 p.m.

**Next Regular Meeting**

March 21, 2023