

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

March 21, 2023, at 5:00 p.m.

I. Call to order

President McCormick called the meeting to order. The time was 5:10 p.m.

All Board Members were present: Machel McCormick, President; John W. Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent, Dr. Johnny Branch attended.

Both Members of the Press were in attendance: Bruce Justice of the Mingo Messenger; Heather Wolford of the Williamson Daily News.

Central Office Staff in attendance: Beth Daniels, CSBO / Treasurer; Patrick Billips, Director of Technology; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Lesia Sammons, Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Jeremy Brumfield, Chief Mechanic; Caroline Spence, Transportation Secretary

II. Pledge of Allegiance

The Pledge of Allegiance had been recited in the Levy Meeting, so the meeting proceeded on to delegations.

III. Delegations

Mr. Thomas Jude, Mr. Terry Soltesz and Mrs. Stephanie Endicott spoke regarding abolishing teaching positions on the agenda.

IV. Spotlight on Success

a. Mike Lucas- Communities- in- Schools Superstar

Dr. Branch presented Mr. Lucas with a certificate. He was being celebrated to being a Superstar by our colleagues at the West Virginia Department of Education CIS office. There were pictures made.

V. Out-Of-State Field Trip(s)

a. Stephanie Endicott – GK8 - Grades 3,4- Kings Island

Mrs. Endicott made the presentation. The date was set around the parks STEAM related activities. There was discussion and questions. Dr. Branch recommended to approve the trip with the exception the date be changed until after the week of the May 22-26 testing window.

Mr. Preece made the motion to approve this trip with the stipulation that Superintendent Branch and the principal find a suitable date. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

VI. Departmental Updates

a. Maintenance Report - William Hensley

Mr. Hensley handed out the Maintenance Report. They had been working on the Dingess bathrooms. One of them is complete and Reed's is over painting the other one. Mr. Hensley is hopeful the lower restroom at Dingess will be finished by the time we get back from Spring Break. There had been 254 work orders completed this month plus some emergencies had been taken care of. They have ordered new flashing school zone signs for Gilbert. They are programmable with LED with solar panels. They should arrive in about three weeks. There were questions, answers and comments.

b. Treasurer's Report – Beth Daniels

Mrs. Daniels gave the report.

VII. General Considerations

a. Discussion and possible action regarding the purchase of a school bus - Joe Howard

Mr. Jeremy Brumfield gave the presentation. The budget for buses this year was \$432,821.00. He had requested three quotes, but only two vendors had responded. Units from Bluebird were gasoline driven V-8 engines at \$133,295.00 per bus. The units from International were diesel engines and came in at \$139,540.00 per bus. International is the bus used in the county. Being consistent would allow for quicker and easier repairs. The transportation Department requested to allow the purchase of the diesel International buses. There were questions and answers.

Mr. Preece made a motion to table this item until the next meeting. (Ms. McCormick asked for comment from Dr. Branch who made the recommendation we purchase the buses due to the timeline of getting them in.) Mr. Baisden seconded that motion. The motion to table this item passed 3/2. Mr. Slone voted no, Mrs. Hannah abstained.

b. Discussion and possible action regarding the purchase of a tool truck for the transportation department – Joe Howard

Mr. Baisden made a motion to table this item. Mr. Preece seconded that item. This item was tabled with a vote of 3/2. Mr. Slone voted no, Mrs. Hannah abstained.

c. Discussion and possible action regarding the Gilbert home side football bleacher project – William Hensley

Mr. Hensley had a two-page handout and explained the bleacher project. It was ADA approved with a total seating capacity of 299 persons. The bleachers are galvanized aluminum. There would need to be a concrete pad poured, and that would be an extra cost. There was a 14-16-week period to get those in. First game of football season is August 31, 2023. There were questions and answers.

Mr. Baisden made a motion that he realized this project is needed and promised, but a Special Meeting would need to be held ASAP to discuss the CTE building at Tug Valley before any more money was spent. Mr. Preece seconded that motion. The motion carried with a vote of 3/2. Mr. Slone voted no, Mrs. Hannah abstained.

d. Discussion and possible action regarding a contract with Techline Sports Lighting through AEPA (Contract 017-A) for the purchase and installation of LED field lighting for the football field at Burch Pre K-8 - William Hensley

Mr. Hensley had re-inspected the football field lighting at Burch and Tug Valley. The poles at Tug Valley appeared to be a size or two sizes larger than the ones at Burch. The poles at Burch appeared to be in poor shape.

Mr. Baisden made the motion to table this item until a Special Meeting was held. Mr. Preece seconded this motion. The motion passed with a vote of 3/2. Mr. Slone voted no, Mrs. Hannah abstained.

e. Discussion and possible action regarding the selection of the 2023-2024 School Calendar – Lesia Sammons and Patrick Billips

Mr. Billips and Mrs. Sammons made this presentation. Calendars A, B and C were handed out to members. They started explaining the calendars. The question was asked if these had been put out for comment.

Ms. McCormick made the motion to put calendars A, B and C out on the school website for feedback. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

f. CTE committee update – Thomas Hoffman

Mr. Hoffman gave a comprehensive update of the committee meeting.

g. Informational item: Legislative Update – Dr. Branch

Dr. Branch gave an update the latest legislation from the state capitol. There were questions and comments.

VIII. Consent Agenda

a. Approval of Minutes

i. Minutes of February 6, 2023

ii. Minutes of February 13, 2023

iii. Minutes of February 21, 2023

b. Bills, Transfers, Supplements

1. Payment of Bills

Bills presented for approval through 3-15-23. The invoice list is available for review during public hours two business days prior to the meeting.

Amount	
Fund 11	\$563,496.30
Fund 41	\$7,454.06
Fund 51	\$-
Fund 61	\$298,403.20
Fund 71	\$103,288.68

2. Budget Transfers

Budget Transfers presented for approval

Budget Transfers February	
1	\$55,000.00
2	\$15,000.00
Total	\$70,000.00

3. Budget Supplements

Budget Supplements presented for approval

Budget Supplements February	
1	\$27,642.00
2	\$1,286.00
3	\$7.00
4	\$45,312.00
5	\$5,000.00
6	\$7,765.00
7	\$2,000.00
8	\$3,500.00
9	\$2,000.00
10	\$18,365.00
11	\$5,918.51
12	\$40,180.00
13	\$9,000.00
14	\$300.00
15	\$331,223.00
Total	\$499,498.51

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New Employment into Existing Position

- i. Sabrina Pruitt Substitute School Nurse MCS (effective March 22, 2023) (pending certification)
- ii. Johnna Kristin Goble Substitute Teacher MCS (effective March 22, 2023)
- iii. Kyle Evans Substitute Teacher MCS (effective March 22, 2023)

b. Transfer into Existing Position

- i. Steven Alley teacher / math TVHS to teacher / pre-engineering MCHS (effective July 1, 2023)
- ii. Marcella Charles-Casto from Assistant Principal MCHS to Principal Mingo Central High School (effective March 22, 2023)

c. Retirement

- i. Susan L. Jude Deaf / Hard of Hearing Teacher (effective July 1, 2023)

d. Rescind

- i. Jason Blankenship teacher / grade 5 to teacher / grade 5 GK8 (effective July 1, 2023) (employee to remain teacher / grade 5 at DES) (on February 21, 2023, Agenda)

e. Three Step Pay (math and special education for the 2022-2023)

- i. Norma Sammons LK8

162 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

163 **a. New Employment for School year 2022-2023**

- 164 i. Renae Baisden assistant coach / softball WK8 (zero comp) (effective March 22,
165 2023)
- 166 ii. Ashton Walls Parent / Community Engagement and Communications
167 Coordinator GK8 (effective March 22, 2023)
- 168 iii. Keisha Gamble-Maynard GK8 (effective March 22, 2023)
- 169 iv. Katrina Brewer assistant coach / softball KK8 (paid) (effective March 22, 2023)
- 170 v. Isaac Williamson assistant coach / softball LK8 (paid) (effective March 22, 2023)
- 171 vi. James Parker assistant coach / baseball MK8 (zero comp) (effective March 22,
172 2023)

173 **b. Resignations**

- 174 i. Clyde Farley Coach / Girls Basketball TVHS (effective March 7, 2023)
- 175 ii. Billy Nicole Daniels Coach / Cheer MK8 (effective April 3, 2023)
- 176 iii. Stephanie Endicott Parent / Community Engagement and Communications
177 Coordinator GK8 (effective February 20, 2023)
- 178 iv. Hillary Hall Parent / Community Engagement and Communications Coordinator
179 GK8 (effective February 20, 2023)

180 **3. SERVICE PERSONNEL**

181 **a. New Employment into Existing Position**

- 182 i. Shelley Woolum substitute custodian MCS (effective March 22, 2023)
- 183 ii. Shandale Dotson substitute aide MCS (effective March 22, 2023)
- 184 iii. April McCoy substitute aide MCS (effective March 22, 2023)
- 185 iv. Charlotte Williams substitute aide MCS (effective March 22, 2023)

186 **b. Transfer into Existing Position**

- 187 i. Melissa Turner custodian III GK8 to custodian III MK8 (effective March 22, 2023)

188 *End Consent Agenda*

189 **The Board moved their attention to Items IX., X., XI.**

190 **See lines 347-367 for motions and executive session.**

191

192 Mr. Baisden made the motion to approve the consent agenda. Mr. Slone seconded that motion. The

193 motion carried with a vote of 5/0.

194

195 The Board moved their attention to Items IX. Probationary contract renewals and offer contracts for

196 the 2023-2024 school year, and X. Service personnel renew probationary contracts and offer contracts

197 for the 2023-2024 school year as indicated (current assignment listed for reference).

200

201 Mr. Preece pulled item IX. a. xviii. Katlyn Blankenship teacher/English TVHS, continuing. Mr. Preece

202 made a motion to approve the remaining items (with the exception of the one pulled). Mrs. Hannah

203 seconded that motion. The motion carried with a vote of 5/0.

204

205 Mr. Preece recused himself and left the room at 8:54 p.m.

206

207 Mrs. Hannah made the motion to approve the item. Mr. Slone seconded that motion. The motion

208 passed with a vote of 4/0.

209

Mr. Preece returned to the room at 8:54 p.m.

SEE lines 369 for the remainder of the meeting.

IX. Probationary contract renewals and offer contracts for the 2023-2024 school year.

a. Professional Personnel-Renew probationary contracts and offer contracts for the 2023-2024 school year as indicated (current assignment listed for reference)

- i. Pamela Blackburn teacher / 6 LK8, 3rd probationary
- ii. Nicholas Bragg teacher / music (band) TVHS, continuing
- iii. Tiffany Brewer teacher / 3 GK8, 3rd probationary
- iv. Brian Crawford teacher / music WK8 , 3rd probationary
- v. Whitney Dempsey teacher / alternative education MCELC continuing
- vi. Cassandra Diamond teacher / grade 6 WK8 , continuing
- vii. Joanna Finley speech language pathologist, MCS, 3rd probationary
- viii. Darlene Griffith teacher / preschool /special needs BK8, 3rd probationary
- ix. Kimberly Harrison teacher / special education TVHS, continuing
- x. Christina Jewell assistant principal BK8 , continuing
- xi. Whittani Kirk teacher/ special education GK8, 2nd probationary
- xii. Elwood Larder teacher / math LK8 , 3rd probationary
- xiii. Michael J. McKneely teacher / social studies TVHS, 3rd probationary
- xiv. Benjamin Moore teacher / health & PE BK8, 3rd probationary
- xv. Kirsten Moore teacher / science MCHS, 3rd probationary
- xvi. Misty Mounts teacher / grade 3 GK8, 3rd probationary
- xvii. Madison Ray, school social worker, MCS (itinerant) , continuing
- xviii. Katlyn Blankenship teacher / English TVHS, continuing
- xix. Melinda Runyon teacher / grade 5 MK8, continuing
- xx. Bruce M. Smith teacher / health & PE KK8, 3rd probationary
- xxi. Kimberly Spaulding communities in school liaison / coordinator TVHS continuing
- xxii. Koneta Starr-Collins teacher / grade 6 WK8 , 3rd probationary
- xxiii. Gabriel Varney teacher / health & PE TVHS, 3rd probationary
- xxiv. Kelsey Varney teacher / English MCHS, continuing
- xxv. Cassandra Griffith LPN Instructor MELC, 2nd probationary
- xxvi. Lisa Estep teacher / K-6 LK8 , continuing
- xxvii. Payton Stanley Rowe speech language pathologist, MCS , 2nd probationary
- xxviii. Ashley Willis teacher / math WK8 , 2nd probationary
- xxix. Tamera Pierce teacher / English MCHS , 2nd probationary
- xxx. Barry Scott Grimmett teacher / special education TVHS 2nd probationary
- xxxi. Christy McCoy teacher / K-6 Itinerant Virtual MELC , 2nd probationary
- xxxii. Garrett Bevins teacher / English MCHS , 2nd probationary
- xxxiii. Brandon Jace Hall teacher / social studies GK8 , 2nd probationary
- xxxiv. Ashley SESCO teacher / 6 LK8 , 2nd probationary
- xxxv. Angel Jude teacher / health occupations MCHS, 2nd probationary
- xxxvi. Norma Sammons teacher /3 LK8, 2nd probationary
- xxxvii. Donna King teacher / grade K WK8 , 2nd probationary
- xxxviii. Stacey Floyd teacher / math BK8, 2nd probationary
- xxxix. Patrick James Billips teacher / special education BK8 , 2nd probationary
- xl. Andrea Sloan Beckinsale teacher / art GK8, 2nd probationary
- xli. Kimberly Brown teacher / science TVHS , 2nd probationary

258 **X. Service personnel renew probationary contracts and offer contracts for the 2023-2024 school**
259 **year as indicated (current assignment listed for reference)**

- 260 i. Misty Baisden aide / ECCAT itinerant (current BK8) continuing
- 261 ii. Shawna Belcher aide / autism mentor itinerant (current BK8) 3rd probationary
- 262 iii. Michelle Boggs cook II WK8 3rd probationary
- 263 iv. Nicolas Clark custodian III MCHS 3rd probationary
- 264 v. Amanda Deskins aide / autism mentor (at KK8) 3rd probationary
- 265 vi. Jessica Ford aide / autism mentor (at WK8) 3rd probationary
- 266 vii. Johnny Hager bus operator MCS (Tug Valley Area) 3rd probationary
- 267 viii. Justin Hale heating & A/C mechanic / general maintenance MCS, 3rd probationary
- 268 ix. Frankie Harrison bus operator MCS (Gilbert Area) , continuing
- 269 x. Christi Layne custodian III MCHS, continuing
- 270 xi. Jamie Lewis aide / autism mentor (at MK8) , continuing
- 271 xii. Leonard Newsome bus operator MCS (Tug Valley Area) continuing
- 272 xiii. Jackie Queen bus operator MCS (Williamson Area) , 3rd probationary
- 273 xiv. Tammy Sartin custodian III LK8 , 3rd probationary
- 274 xv. Julie Sheppard cook II KK8, 3rd probationary
- 275 xvi. Betty Slone cook II BK8, 3rd probationary
- 276 xvii. Ashley Smith cook II MK8, 3rd probationary
- 277 xviii. Michael A. Spence heating & AC mechanic II / electrician II, MCS, continuing
- 278 xix. Rachel Staggs cook II BK8, continuing
- 279 xx. Goldie Warrix aide / autism mentor (at MCHS) , continuing
- 280 xxi. Linda Williams bus operator MCS (Burch Area) , continuing
- 281 xxii. Rhonda Yates aide / autism mentor Itinerant MCS (start at KK8) , 3rd probationary
- 282 xxiii. Ashley Maynard cook III GK8, 2nd probationary
- 283 xxiv. Amanda Tackett cook III BK8, 2nd probationary
- 284 xxv. John Turner custodian III / groundsman 2nd probationary
- 285 xxvi. Fala McLaughlin aide / ECCAT itinerant MCS (current MK8) 2nd probationary
- 286 xxvii. Holly Hoffman secretary II DES, 2nd probationary
- 287 xxviii. Susan Jude bus operator MCS (Gilbert Area) , 2nd probationary
- 288 xxix. Bobby Runyon custodian III WK8, 2nd probationary
- 289 xxx. Gavin Farley custodian III MK8, 2nd probationary
- 290 xxxi. Angela Fleming secretary II BK8, 2nd probationary
- 291 xxxii. Phillip Staggs custodian III MK8, 2nd probationary
- 292 xxxiii. Melissa Turner custodian III MK8, 2nd probationary
- 293 xxxiv. Heather Grace aide II / ECCAT WK8 , 2nd probationary
- 294 xxxv. Vivian Carter secretary II GK8, 2nd probationary
- 295 xxxvi. Chris Evans custodian III WK8, 2nd probationary
- 296 xxxvii. Brian Ford bus operator MCS (Matewan Area) , 2nd probationary
- 297 xxxviii. James David Sloan bus operator MCS (Gilbert Area), 2nd probationary
- 298 xxxix. Lesa Compton aide / autism mentor itinerant (to start at WK8), 2nd probationary
- 299 xl. Dwight Stepp bus operator MCS (Tug Valley area), 2nd probationary
- 300 xli. Ashley Church custodian III GK8, 2nd probationary

301
302 **XI. Workforce realignment for the 2023-2024 School Year**

- 303 a. **Create positions (professional), effective July 1, 2023**
- 304 i. Teacher / grade 2 KK8
- 305 ii. Teacher / grade 1 LK8

- iii. Teacher / grade 6 MK8
- iv. Teacher / Special Education TVHS

b. Abolish positions (professional) (vacant or to become vacant), effective July 1, 2023

- i. Teacher / special education DES
- ii. Teacher / grade 2 DES
- iii. Teacher / special education GK8
- iv. Teacher / grade 5 GK8
- v. Teacher / grade 3 KK8
- vi. Teacher / grade 6 LK8
- vii. Teacher / grade K WK8
- viii. Teacher / grade 6 WK8
- ix. Teacher / Math TVHS
- x. Teacher / Math MCHS
- xi. Teacher / Music Chorus MCHS
- xii. Teacher / Technology Integration Specialist MCHS
- xiii. Teacher / Social Studies & Careers in Education MCHS
- xiv. Teacher / K-6 Itinerant Virtual MELC
- xv. Teacher / K-6 Itinerant Virtual MELC
- xvi. Teacher / K-6 Itinerant Virtual MELC
- xvii. Teacher / K-6 Itinerant Virtual MELC

c. Reassign or Transfer as appropriate (professional) , effective July 1, 2023

- i. Asia Salmons teacher / special education DES to a position to be determined
- ii. Ashley SESCO teacher / grade 6 LK8 to a position to be determined
- iii. Christy McCoy teacher / K-6 Itinerant Virtual MELC to a position to be determined
- iv. Tara Smith teacher / K-6 Itinerant Virtual MELC to a position to be determined
- v. Corey Hatfield teacher / Social Studies & Careers in Education to a position to be determined

d. Create positions (service), effective July 1, 2023

- i. Aide / Autism Mentor Itinerant (to begin at TVHS)
- ii. Custodian IV 230 Days WK8
- iii. Custodian IV 230 Days MK8

e. Abolish positions (service) (vacant or to become vacant) , effective July 1, 2023

- i. Aide / Autism Mentor Itinerant DES

f. Appointment of treasurer for the 2023-2024 school year (effective July 1, 2023)

- i. Mary E. Daniels treasurer / chief school business officer

Mr. Preece made a motion to table items: **b. Abolish positions (professional) (vacant or to become vacant), effective July 1, 2023; c. Reassign or Transfer as appropriate (professional), effective July 1, 2023; d. Create positions (service), effective July 1, 2023; e. Abolish positions (service) (vacant or to become vacant) , effective July 1, 2023; f. Appointment of treasurer for the 2023-2024 school year (effective July 1, 2023)** under the heading **XI Workforce realignment for the 2023-2024 School Year**, until the Special Meeting. This motion died for lack of attention.

354 Dr. Branch explained the positions listed to be abolished and the staffing needs for next year. A special
355 meeting was set for Friday, March 24, 2023 at 10:00 a.m.
356
357 Mr. Baisden made a motion to go into executive session (for personnel reasons). Mr. Preece seconded
358 that motion. The motion carried with a vote of 5/0. The time was 7:49 p.m.
359
360 Mr. Baisden made the motion to return to the regular meeting. Mr. Slone seconded that motion. No
361 decisions had been made during executive session. The time was 8:46 p.m.
362
363 Mr. Preece made the motion to table items **b, c, d, e, and f**, under **XI. Workforce realignment for the**
364 **2023-2024 School Year** until the Friday Meeting. Mr. Baisden seconded that motion. The motion was
365 carried with a vote of 3/2. Mr. Slone and Mrs. Hannah voted no.
366
367 **The Board moved to the consent agenda (see lines 195) for more motions and recusal.**
368
369 **XII. Board Member Comment Period**
370 Each member had comments.
371
372 **XIII. Superintendent's Update**
373 Dr. Branch made remembrance comments about Luke Music, our bus operator.
374
375 **XIV. Adjournment**
376 Mr. Slone made the motion to adjourn. Mr. Baisden seconded that motion. The time was 9:05 p.m.
377
378
379 **Next Regular Meeting**
380 April 18, 2023