

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

September 26, 2022, at 11:00 a.m.

I. Call to order

President Machel McCormick called the meeting to order. The time was 11:10 a.m.

All Board Members were present: Machel McCormick, President; John Preece, Vice President; Tom Slone, James Baisden, and Any Dearfield-Hannah. Superintendent Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Nancy Payton of the Williamson Daily News

District Office staff in attendance: Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Dr. Sabrina Runyon, Director of Early Learning Programs; Virginia Taylor-Mounts, Technology Integration Facilitator; Janet Varney, Director of Special Education; Leah Wireman, Director of Human Resources

II. Pledge of Allegiance

Mr. Slone led the Pledge of Allegiance.

III. Delegations

There were no delegations.

IV. Departmental Updates

a. Curriculum/Strategic Plan Update regarding Diagnostic I preliminary data

Dr. Branch gave the update. The first diagnostics (Exact path) had been completed for the county with the exception of one school. He reported the results for each grade level for K-12. Dr. Runyon presented the strategic plan that would guide the implementation of the curriculum goals.

b. Maintenance Report - William Hensley

An update from Maintenance was given. Items include: Gilbert Pre K-8 bleachers and the work that was continuing on that field, mulch for the Pre K-8 playgrounds, makeover of restrooms at Burch Pre K-8 and Tug Valley High School, kitchen floor cleaning and coatings, and interior door locks at each school.

c. Treasurer's Report - Beth Daniels

Mrs. Daniels had a draft with balances as of 8-31-22. She made the report.

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47 **V. General Considerations**

48 **a. Informational Item: Presentation by Unicare Hygiene Closet – Annette Tiller**

49 Natalie Robinson was present to speak about the Hygiene Closet start up in our county. Our county was
50 presented with a ten-thousand dollar check for that closet. Pictures were made.

51
52 **b. Discussion and possible action on purchasing digital radios for all school buses, and certain**
53 **county vehicles and offices – Rod McCoy**

54 Mr. McCoy explained how the radios would be beneficial with their ability to communicate across
55 different agencies.

56
57 Mr. Preece made the motion to approve the purchase of the digital radios for all school buses and
58 certain county vehicles and offices. Mr. Baisden seconded that motion. The motion carried with a vote
59 of 5/0.

60
61 **c. Discussion and possible action regarding the adoption of Policy 7105 that had been out for**
62 **public comment – Process for Naming District Facilities – Rod McCoy**

63 Mr. McCoy reported there had been no public comments regarding policy 7105. There was a handout of
64 Policy 7105.

65
66 Mr. Preece made the motion to accept the adoption of Policy 7105. Mr. Baisden seconded that motion.
67 The motion carried with a vote of 5/0.

68
69 **d. Discussion and possible action regarding the approval of financial statements for the**
70 **Fiscal year 2021-2022 – Beth Daniels**

71 Mrs. Daniels and Mr. McCoy had a handout of the financial statement. Mr. McCoy gave a detailed
72 explanation of it.

73
74 Mr. Slone made the motion to approve the financial statements for the fiscal year 2021-2022. Mr.
75 Baisden seconded that motion. The motion carried with a vote of 5/0.

76
77 **e. Discussion and possible action regarding the development and adoption of Board of**
78 **Education Goals**

79 Discussion had begun regarding Board goals and it was suggested a strategic session to discuss those
80 goals could be held. A Special Workshop to address the Board Goals was set for October 6, 2022 at 4
81 p.m.

82
83 **VI. Consent Agenda**

84 **a. Approval of Minutes**

85 **1. Minutes of August 8, 2022 - Attachment M8-8**

86 **2. Minutes of August 16, 2022 – Attachment M8-16**

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b. Bills, Transfers, Supplements

1. Payment of Bills - Attachment F1

Bills presented for approval through 9-14-22. The invoice list is available for review during public hours two business days prior to the meeting.

Fund	Amount
11	\$731,964.19
41	\$250,149.27
51	\$73,453.33
61	\$214,985.58
71	\$341,918.81

2. Budget Transfers - Attachment F2

Budget Transfers presented for approval

Number	Amount
1	\$112,185.00
2	\$11,196.00
3	\$93,991.00
4	\$2,500.00
5	\$213,750.00
Total	\$433,622.00

3. Budget Supplements - Attachment F3

Budget Supplements presented for approval

Number	Amount
1	\$60,000.00
2	\$586,384.04
Total	\$646,384.04

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New Employment into Existing Position

- i. Margo Mounts Substitute Teacher MCS (effective September 27, 2022)
- ii. Patrick James Billips Substitute Teacher MCS (effective September 27, 2022)
- iii. Medra Murphy Substitute Teacher MCS (effective September 27, 2022)
- iv. Amy Maynard long-term substitute teacher / Kindergarten WK8 (effective August 29, 2022 until position is posted and filled by a certified teacher or the end of the 2023 school year)

b. Transfer into Existing Position

- i. Melinda Lipps teacher / grade 3 MK8 to teacher / Title 1 MK8 (effective July 1, 2023)
- ii. Michael Baisden teacher / grade 3 LK8 to Communities in Schools Liaison / Coordinator DES (effective September 27, 2022)

c. Three Step Pay (math and special education) for the 2022-2023

- i. Linda Moore KK8

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- ii. Aileen Perry LK8
- iii. Barry Scott Grimmert TVHS

d. Termination

- i. Kimberly Brown teacher / science TVHS (effective September 27, 2022)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

a. New Employment for School year 2022-2023

- i. Rhonda Charles SAT Chair WK8
- ii. Stephanie Fabin Parent / Community engagement and communications coordinator WK8
- iii. Staci Gilliam Parent / Community engagement and communications coordinator WK8
- iv. Amanda Lovern Computer Systems Operator WK8
- v. Stephanie Fabin Yearbook Sponsor WK8
- vi. Leslie Hagy Academic Sponsor WK8
- vii. Kevin Whitt Synchronous Teacher / Tutor Eng / LA MCHS
- viii. Brandon Cline Synchronous Teacher / Math MCHS
- ix. Brandon Cline After School Teacher / Tutor CTE MCHS
- x. Christine Cline After School Teacher / Tutor Math MCHS
- xi. Josh Johnson After School Teacher / Tutor Science MCHS
- xii. Kevin Whitt After School Teacher / Tutor Social Studies MCHS
- xiii. Aileen Perry After School Teacher / Tutor Special Education LK8
- xiv. Ashley Willis After School Teacher / Tutor grades K-2 WK8
- xv. Tonya Hatcher After School Teacher / Tutor grades 3-5 WK8
- xvi. Randi Murphy After School Teacher / Tutor grades 6-8 WK8
- xvii. Lisa Vance After School Teacher / Tutor grades 3-5 DES
- xviii. Jacklyn Hall After School Teacher / Tutor grades K-2 DES
- xix. Asia Salmons After School Teacher / Tutor grades Special Education DES
- xx. Erin McCoy After School Teacher / Tutor grades K-2 BK8
- xxi. Pam Coleman After School Teacher / Tutor grades 3-5 BK8
- xxii. Deanna Powers After School Teacher / Tutor grades 6-8 BK8
- xxiii. Sherrie Spence After School Teacher / Tutor special education BK8
- xxiv. David Mollett After School Teacher / Tutor Special education KK8
- xxv. Kendra Salmons After School Teacher / Tutor K-2 KK8
- xxvi. Marsha Deskins After School teacher / Tutor grades 3-5 KK8
- xxvii. Heather Johnson After School Teacher / Tutor grades 6-8 KK8
- xxviii. Marshal Deskins SAT Chair KK8
- xxix. Gina Hicks SAT Chair KK8
- xxx. Jeff Varney Academic Sponsor KK8
- xxxi. Marsha Deskins Parent / Community engagement and communications coordinator KK8
- xxxii. Kelsey Gillman Parent / Community engagement and communications coordinator KK8
- xxxiii. Jeff Varney Computer Systems Operator KK8
- xxxiv. Elizabeth Keatley Department Chair Eng / LA MCHS
- xxxv. Joe Hunt Department Chair Social Studies MCHS
- xxxvi. Terry Soltesz Department Chair Related Arts MCHS

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172	xxxvii.	Brad Justice Department Chair CTE MCHS
173	xxxviii.	Christine Cline Department Chair Math MCHS
174	xxxix.	Kim Totten Department Chair Science MCHS
175	xl.	Kim Totten Academic Sponsor MCHS
176	xli.	Christine Cline Academic Sponsor MCHS
177	xl ii.	Melissa Hunt SAT Chair MCHS
178	xl iii.	Marsha Boggs SAT Chair MCHS
179	xl iv.	Crystal Ramey Yearbook Sponsor MCHS
180	xl v.	Teresa Cline Computer Systems Operator MCHS
181	xl vi.	Terry Soltesz Parent / Community engagement and communications
182		coordinator MCHS
183	xl vii.	Brandon Cline Parent / Community engagement and communications
184		coordinator MCHS
185	xl viii.	Lauren Copley Newspaper Sponsor MCHS
186	xl ix.	Kevin Whitt AP Coordinator MCHS
187	i.	Marsha Bays After School Teacher / Tutor grades 6-8 MK8
188	ii.	Bethany Hurley After School Teacher / Tutor grades 3-5 MK8
189	li i.	Dreama Thornsby After School Teacher / Special Education MK8
190	li ii.	Mary Annetta Swafford SAT Chair MK8
191	li v.	Barbara Fields SAT Chair MK8
192	li v.	Timothy Craig Parker Computer Systems Operator MK8
193	li vi.	Barbara Fields Parent / Community engagement and communications
194		coordinator MK8
195	li vii.	Tondra Elkins Parent / Community engagement and communications
196		coordinator MK8
197	li viii.	Tondra Elkins Academic Sponsor MK8
198	li x.	Barbara Fields Yearbook Sponsor MK8
199	li x.	Barbara Fields Wellness Coach MK8
200	li xi.	Kathy Woodruff After School Teacher / tutor grades K-2 GK8
201	li xi i.	Sherry Rutledge After School Teacher / tutor grades 3-5 GK8
202	li xi ii.	Tiffany Brewer After School Teacher / tutor grades 6-8 GK8
203	li xi iv.	Jessica Houch Academic Coach GK8
204	li xi v.	Ashton Walls SAT Chair GK8
205	li xi vi.	Cynthia Glassock SAT Chair GK8
206	li xi vii.	Cheryl Bailey Yearbook Sponsor GK8
207	li xi viii.	Hillary Hall Parent / Community engagement and communications
208		coordinator GK8
209	li xi x.	Amanda Copley Wellness Coach TVHS
210	li xi x.	Glenn Hartsoch After School Teacher / Tutor Social Studies TVHS
211	li xi xi.	Marie White After School Teacher / Tutor Science TVHS
212	li xi xi i.	Steven Alley After School Teacher / Tutor Math TVHS
213	li xi xi ii.	Katie Blankenship After School Teacher / Tutor ENG / LA TVHS
214	li xi xi iv.	Tamra Ferris After School Teacher / Tutor CTE TVHS
215	li xi xi v.	Brittney Baisden Synchronous Teacher / Tutor Math TVHS
216	li xi xi vi.	Barry Scott Grimmett After School Teacher / Tutor Special Education TVHS
217	li xi xi vii.	Lorraine Davis Synchronous Teacher / Tutor Eng/ LA TVHS
218	li xi xi viii.	Charlotte Stewart AP Coordinator TVHS
219	li xi xi x.	Henry Dillon Computer Systems Operator TVHS

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- lxxx. Amanda Copley Yearbook Sponsor TVHS
- lxxxi. Eric Starr Department Chair Social Studies TVHS
- lxxxii. Lorraine Davis Department Chair Eng / LA TVHS
- lxxxiii. Tamra Ferris Department Chair CTE TVHS
- lxxxiv. Kelli Coleman SAT Chair TVHS
- lxxxv. Scott Grimmett SAT Chair TVHS
- lxxxvi. Kelli Coleman Department Chair Related Arts TVHS
- lxxxvii. Amy Salmons Department Chair Math TVHS
- lxxxviii. Eric Starr Parent / Community engagement and communications coordinator TVHS
- lxxxix. Bryna Jewell Parent / Community engagement and communications coordinator TVHS
- xc. Beth Browning Department Chair Science TVHS
- xc. Loretta Maynard Department Chair Special Education TVHS
- xcii. Brandon Wolford Computer Systems Operator LK8
- xciii. Brandon Wolford SAT Chair LK8
- xciv. Aileen Perry SAT Chair LK8
- xcv. Brandon Wolford Parent / Community engagement and communications coordinator LK8
- xcvi. Amber Elkins Parent / Community engagement and communications coordinator LK8
- xcvii. Samantha Dotson Yearbook Sponsor LK8
- xcviii. Samantha Dotson Newspaper Sponsor LK8
- xcix. Jamie Heflin After School Teacher / Tutor grades 3-5 LK8
- c. Lisa Estep After School Teacher / Tutor grades 6-8 LK8
- ci. Krystal Hall After School Teacher / Tutor grades K-2 LK8
- cii. Summer Pruitt Computer Systems Operator BK8
- ciii. Summer Pruitt Parent / Community engagement and communications coordinator BK8
- civ. Sondra Woods Parent / Community engagement and communications coordinator BK8
- cv. Joy Hunt Academic Sponsor BK8
- cv. Sondra Woods Yearbook Sponsor BK8
- cvii. Summer Pruitt SAT Chair BK8
- cviii. Patricia Billips SAT Chair BK8
- cix. Ella Maynard SAT Chair DES
- cx. Lisa Vance Parent / Community engagement and communications coordinator DES

3. SERVICE PERSONNEL

a. New Employment into Existing Position

- i. Derrick Hensley substitute bus operator MCS (effective September 27, 2022) (pending completion of all required training, certification and employment forms)
- ii. Phillip Staggs custodian III MK8 (effective September 27, 2022)
- iii. Ashley Maynard custodian III WK8 (effective September 27, 2022)
- iv. Melissa Turner Substitute Custodian MCS (effective September 28, 2022) (pending completion of all required employment forms)

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- v. Gary Dove Substitute Custodian MCS (effective September 28, 2022) (pending completion of all required employment forms)
- vi. Christopher Evans Substitute Custodian MCS (effective September 28, 2022) (pending completion of all required employment forms)
- vii. Kimberly Cline Substitute Custodian MCS (effective September 28, 2022) (pending completion of all required employment forms)
- viii. Kimber Hensley Substitute Secretary MCS (effective September 28, 2022) (pending completion of all required training and employment forms)
- ix. Vivian Smith Carter Substitute Secretary MCS (effective September 28, 2022) (pending completion of all required training and employment forms)
- x. Evette Williamson Substitute Secretary MCS (effective September 28, 2022) (pending completion of all required training and employment forms)
- xi. Anna Moore Substitute Secretary MCS (effective September 28, 2022) (pending completion of all required training and employment forms)
- xii. Johnna Mounts Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)
- xiii. Mary Mullins Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)
- xiv. Jonia Stumbo Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)
- xv. Michelle Brewer Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)
- xvi. Kristin Harvey Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)
- xvii. Tyler Newsome Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)
- xviii. Ashley Edmiston Substitute Aide MCS (effective September 28, 2022) (pending completion of all required employment forms)

b. Transfer into Existing Position

- i. Amanda Tackett Cook III GK8 to Cook III BK8 (effective September 27, 2022)

c. Specialized Health Care for 2022-2023

- i. Amanda Deskins KK8
- ii. Denise Hopkins KK8
- iii. Rhonda Yates KK8
- iv. Kathy Williams KK8
- v. Misty Baisden BK8
- vi. Lori Adams DES
- vii. Cecilia Staten MK8
- viii. Jamie Lewis MK8
- ix. Fayla McLaughlin MK8

d. Supervisory Aide Agreement 2022-2023

- i. Amanda Deskins KK8
- ii. Rhonda Yates KK8
- iii. Kathy Williams KK8
- iv. Denise Hopkins KK8

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- v. Angie Sheppard LK8
- vi. Cecilia Staten MK8
- vii. Jamie Lewis MK8
- viii. Fayla McLaughlin MK8

4. SERVICE EXTRACURRICULAR ASSIGNMENTS

a. New Employment for School year 2022-2023

- i. Bev Workman after school bus operator (Tug Valley area TV1)
- ii. Bev Workman after school bus operator (Tug Valley area, Lenore)
- iii. Rob Channell after school bus operator (Tug Valley area, Lenore 1)
- iv. Kevin Lawrence after school bus operator (Tug Valley area, TV)
- v. Rob Channell after school bus operator (Tug Valley area TVHS 2)
- vi. Danny West after school bus operator (Williamson area, Williamson 2)
- vii. Marty Copley after school bus operator (Williamson area, Williamson)
- viii. Marty Copley after school bus operator (Williamson area, 1)
- ix. Kevin Lawrence after school bus operator (Tug Valley area, Kermit)
- x. Rob Channell after school bus operator (Tug Valley area, Dingess 1)
- xi. Roger Staton after school bus operator (Matewan area, Matewan)
- xii. Tammy Hatfield after school bus operator (Gilbert area, MC)1
- xiii. Joan Rogers after school bus operator (Gilbert area, MC)
- xiv. Tammy Hatfield after school bus operator (Gilbert area, Gilbert PK8-1)
- xv. Joan Rogers after school bus operator (Gilbert area, Gilbert PK8)
- xvi. Jessie Stroud after school bus operator (Dingess, 2B)
- xvii. Jammie Newsome after school bus operator (Dingess, 1A)
- xviii. Linda Williams after school bus operator (Burch area, Burch)
- xix. Susan Cook after school bus operator MCHS 1 Matewan Area
- xx. Roger Staton after school bus operator MCHS 2 Matewan Area

End Consent Agenda

Mr. Baisden pulled two items from the Agenda. **C. Personnel Actions, b. Transfer into Existing Position**, ii. Michael Baisden teacher /grade 3 LK8 to Communities in Schools Liaison / Coordinator DES (effective September 27, 2022). And item **d. Termination**, i. Kimberly Brown teacher / science TVHS (effective September 27, 2022).

Mrs. Wireman added names to the very last two items on the agenda. 4. SERVICE EXTRACURRICULAR ASSIGNMENTS, a. New Employment for School year 2022-2023. xix. Susan Cook after school bus operator MCHS 1 Matewan Area and xx. Roger Staton after school bus operator MCHS 2 Matewan Area.

Mr. Preece had several questions regarding the payment of bills. All of his questions were answered by Mrs. Daniels, Mr. McCoy, and Mr. Hensley.

Mr. Slone made the motion to accept all items on the consent agenda with the exception of the items pulled. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Mr. Baisden left the room for the next vote. The time was 1:11 p.m.

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363 Mr. Slone made the motion to approve item **C. Personnel Actions, b. Transfer into Existing Position**, ii.
364 Michael Baisden teacher /grade 3 LK8 to Communities in Schools Liaison / Coordinator DES (effective
365 September 27, 2022). Mrs. Hannah seconded that motion. The motion carried with a vote of 4/0.
366 Mr. Baisden rejoined the meeting at 1:13 p.m.
367
368 Mr. Slone made a motion to move into Executive session (for personnel item). Mrs. Hannah seconded
369 that motion. The motion carried with a vote of 5/0.
370 The time was 1:13 p.m.
371
372 Mr. Slone made the motion to come out of Executive session. Mr. Baisden seconded that motion. The
373 motion carried with a vote of 5/0.
374 The time was 1:55 p.m.
375
376 President McCormick stated there were no decisions made during Executive Session.
377
378 The Board moved regarding item c. Personnel Actions. 1. PROFESSIONAL PERSONNEL, d. Termination, i.
379 Kimberly Brown teacher / science TVHS (effective September 27, 2022).
380
381 Based on information from the Attorney, Leslie Tyree, Mr. Slone made the motion to approve the
382 termination of Kimberly Brown. Mrs. Hannah made that second. The motion carried with a vote of
383 3/2. Mr. Baisden and Mr. Preece voted no.
384
385 **VII. Board Member Comment Period**
386 Each member had comments.
387
388 **VIII. Superintendent's Update**
389 Dr. Branch spoke regarding Policy 7540.04 – employee use of social media to post inflammatory
390 comments/items that are in contradiction to the County's mission/staff relations. Dr. Branch would be
391 meeting with the Governor on Thursday in Charleston regarding property taxes.
392
393 **IX. Adjournment**
394 Mr. Slone made the motion to adjourn. Mrs. Sammons seconded that motion. The meeting was
395 adjourned at 2:11 p.m.
396
397 **Next Regular Meeting**
398 October 18, 2022

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