

Minutes

Board of Education for the County of Mingo
110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting
December 18, 2018
5:00 PM

I. Call to Order

President Sabrina Grace called the meeting to order. The time was 5:07 p.m.

All Board Members present. Robert Starr, John W. Preece, Vice President James Baisden, President Sabrina Grace and Tom Slone. Superintendent Donald Spence was also in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Kyle Lovern of the Williamson Daily News

Central Office staff in attendance: Johnny Branch, Assistant Superintendent; Rocky Hall, Director of Human Resources; Beth Daniels, CSBO / Treasurer; Virginia Mounts, Technology Integration Facilitator; William Hensley, Director of Maintenance; Kay Maynard, Director of Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Janet Varney, Director of Special Education; Kay Maynard, Director of Child Nutrition & Wellness; Drema Dempsey, Director of Attendance and Safe Schools

II. Pledge of Allegiance

Mr. Starr led the pledge of allegiance.

III. Time Out for Celebration and Recognition

a. 2018 West Virginia A State Cheerleading Champions – Tug Valley High School
Mr. Spence presented the plaque and pictures were made with the Board Members. The Tug Valley Cheerleaders have been the State Runner-Up three times and State Champions Six Times. The squad consists of four seniors, three juniors, four sophomore and four freshmen.

IV. Delegation(s)

Brandon Wolford requested an executive session.

Mr. Baisden made the motion to go into Executive Session. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 5:18 p.m.

The Board moved from the Executive Delegation Section at 6:29 p.m. No decisions had been made during that Session.

V. Consent Agenda

a. Approval of Minutes

- i. Minutes of November 1 – **Attachment M11-1**
- ii. Minutes of November 13 – **Attachment M11-13**

b. Bills, Transfers, Supplements

i. Payment of Bills - Attachment F1

- 1. Bills are presented for approval through November 30, 2018. The invoice list is available for review during public hours two business days prior to the meeting.

INVOICES FOR APPROVAL

BB&T CARD	\$ 4,718.40
CHILD NUTRITION	\$ 35,573.82
FUND 11	\$ 86,971.76
FUND 41	\$ 51,787.13
FUND 51	\$ 6,772.88
FUND 61	\$ 101,325.02
MAINTENANCE	\$ 177,750.92
P CARD	\$ 149,958.12
TRANSPORTATION	\$ 89,949.70
UTILITIES	\$ 138,538.36

ii. Budget Transfers – Attachment F2

- 1. Budget Transfers presented for approval

TRANSFERS	OCTOBER	\$ 146,954.06
	October	\$ 316,167.00
	October	\$ 27,844.00
	October	\$ 490,965.06
	November	\$ 2,796.60
	November	\$ 6,200.00
	November	\$ 25,765.18
	November	\$ 17,048.29
	November	\$ 5,858.00
	November	\$ 55,970.00
	November	\$ 8,301.75
	November	\$ 5,690.11
	November	\$ 94,540.00
	November	\$ 6,534.22
	November	\$228,704.15

iii. **Budget Supplements – Attachment F3**

1. Budget Supplements presented for approval

SUPPLEMENTS

November	\$ 156,300.00
November	\$ 30,187.00
November	\$ 308.00
November	\$ 55,000.00
November	\$ 447.00
November	\$ 3,117.76
November	\$ 400.00
November	\$ 2,679,725.00
November	\$ 2,925,484.76

c. **Personnel Actions**

i. **PROFESSIONAL PERSONNEL**

1. **New employment into existing positions**

- a. Brieanna Paige Estep substitute teacher (effective Dec. 19, 2018)
- b. Maria N. Ramey substitute teacher (effective Dec. 19, 2018)
- c. Amanda Gibson teacher / social studies BK8 (effective Jan. 2, 2019)

2. **Transfer into existing position**

- a. Leslie Music teacher / grade 6 LK8 to teacher / social studies LK8 (effective July 1, 2019)

3. **Retirement**

- a. Anna Hartley teacher special education LK8 (effective Dec. 26, 2018)

4. **Resignations**

- a. Margaret Fletcher substitute teacher MCS (effective Dec. 3, 2018)
- b. Margaret Fletcher substitute principal MCS (effective Dec. 3, 2018)

ii. **PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

1. **New Assignment 2018-2019**

- a. Sandra Porter after school teacher / tutor kindergarten BK8
- b. Melissa Hackney after school teacher / tutor kindergarten MK8
- c. Kristen Huddle after school teacher / tutor grades 3-5 MK8
- d. Jackie May after school teacher / tutor grades 3-5 WK8
- e. Sauber Emil Cantees after school teacher / tutor kindergarten WK8
- f. Pamela Slone high school after-school accelerated math tutor MCHS
- g. Christine Cline high school after-school accelerated math tutor MCHS
- h. Steve Alley high school after-school accelerated math tutor TVHS
- i. Amy Salmons high school after-school accelerated math tutor TVHS

2. **Resignation**

- a. Tony Clusky coach football TVHS (effective Nov. 29, 2018)
- b. Jan Cisco coach volleyball MCHS (effective Nov. 30, 2018)
- c. Neal Murphy coach softball GK8 (effective Nov. 9, 2018)

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- d. Kevin Hatfield assistant football coach MCHS (effective Nov. 13, 2018)
- e. Justin Crawford assistant football coach TVHS (effective Dec. 19, 2018) (pending board approval of resignation of current head football coach TVHS)

3. Create New Position

- a. Special Education Curriculum/Behavior Specialist

iii. SERVICE PERSONNEL

1. New employment into existing position

- a. Tammy Green substitute cook MCS (effective Jan. 2, 2019)
- b. Tischia Spurlock substitute cook MCS (effective Jan. 2, 2019)
- c. Misty Taylor substitute cook MCS (effective Jan. 2, 2019)
- d. Cassandra Teeters substitute cook MCS (effective Jan. 2, 2019)
- e. Cynthia Hinkle substitute secretary MCS (effective Jan. 2, 2019)

2. New employment or transfer into existing position

- a. Patricia Chapman cook II GK8 (from substitute cook list) (effective Jan. 2, 2019)

3. Extracurricular Assignments for 2018-2019 School Year

- a. Karen Evans mid-day health occupations bus operator TVHS

4. Terminations

- a. Carmellia Meade substitute cook MCS (due to lack of availability) (effective Dec. 19, 2018)
- b. Victoria Bryant substitute cook MCS (due to lack of availability) (effective Dec. 19, 2018)
- c. Bonetta Davis substitute cook MCS (due to lack of availability) (effective Dec. 19, 2018)

5. Resignation

- a. Scott Smith substitute bus operator MCS (effective Nov. 28, 2018)
- b. Charles A. Canterbury substitute bus operator MCS (effective Nov. 26, 2018)
- c. Donald Kevin Lawrence after school bus operator (Tug Valley Area-Lenore) (effective Dec. 12, 2018)

6. Leave of Absence

- a. Ronald Matney bus operator Williamson area (effective Jan. 1, 2019 through June 5, 2019)

7. Retirement

- a. Barbara Cline Aide / Autism Mentor BK8 (effective Dec. 31, 2018)

End Consent Agenda

Pulled for discussion was: **c. Personnel Actions, iii. SERVICE PERSONNEL, 6. Leave of Absence**

- a. Ronald Matney bus operator Williamson area (effective Jan. 1, 2019 through June 5, 2019).

Mr. Preece made a motion to approve the consent agenda minus the pulled item. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

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Mr. Starr made a motion to move into Executive Session to discuss the personnel item that was pulled. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 6:51 p.m.

The Board moved back into the regular meeting at 7:42 p.m. No decisions had been made during the Executive Session.

Mr. Starr made a motion to amend the time on item **c. Personnel Actions, iii. SERVICE PERSONNEL, 6. Leave of Absence**, a. Ronald Matney bus operator Williamson area (effective Jan. 1, 2019 through June 5, 2019) to: effective January 1, 2019 through January 31, 2019. Mr. Slone seconded that motion. The motion carried 3/2 to amend the date through January 31, 2019. Mr. Baisden and Mr. Preece voted nay.

Mr. Starr made a motion to approve the leave of absence for the extended days January 1, 2019 through January 31, 2019. Mr. Slone seconded that motion. The motion carried with a vote of 4/1. Mr. Baisden voted nay.

VI. Out-of-State Field Trips

a. Matewan PK8 8th grade – Barbara Fields, Kings Island, Ohio – **Attachment T1**
Barbara Fields made the presentation and requested the date be changed from May 13, 2019 to May 20, 2019. (The park was going to be closed 5-13-19.) She told the number of students and chaperones expected to make the trip. All students would be funded partially by individual payments and partially by fundraising.

Mr. Starr made the motion to approve the out-of-state field trip request. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

VII. Departmental Updates and reports

a. Treasurer's Report – Beth Daniels – **Attachment U1**
Mrs. Daniels made the presentation to the Board.

Mr. Baisden made the motion to accept the report as read. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

The Board moved on to the next section at this time. **VIII. General Considerations**

a. Discussion of Mental Health Services – Richard Hanson M.ED.

Mr. and Mrs. Hanson addressed the Board. They updated the Board on their progress in our school system. Everything was positive.

The Board returned to the **VII. Departmental Updates and reports**

b. Maintenance Report – William Hensley

Mr. Hensley reported on the different departments under maintenance; HVAC, Electric, General Maintenance, Plumbing, etc. He spoke of the many things going on with maintenance in our county.

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VIII. General Considerations

b. Discussion and possible action regarding renewal of MCBOE Policy 3120.12 -(Substitutes in Areas of Critical Need and Shortage)

Mr. Hall presented this renewal to the Board.

Mr. Preece made the motion to approve the renewal of MCBOE Policy 3120.12. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

c. Discussion and possible action in setting reserve price for auction of Gilbert Elementary School property.

There was discussion. Several reserve prices were suggested.

Mr. Starr made the motion to set the minimum bid at \$125,000.00 for the Old Gilbert Elementary School Building. Mr. Baisden seconded that motion. The motion carried with a vote of 4/1. Mr. Preece voted nay.

IX. Board Member Discussion and Comment Period

Several members had comments.

X. Superintendent's Update

Mr. Spence made an announcement regarding a new mandatory training at Stonewall. One Board member had attended. The others would need to watch a DVD and fill out the form from the WV School Board Association.

There was an update on the water situation in the county. Schools had to be closed 12-18-18 and 12-19-18. Students would be back to school on regular schedule (Thursday, January 3, 2019.) Employees will report on Thursday 12-20-18 and Friday 12-21-18. There was a plan for staff to report at alternate locations if necessary.

XI. Adjournment

Mr. Starr made to motion to adjourn. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 9:02 p.m.

Next Regular Meeting

January 15, 2019