

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

June 11, 2024, at 5:00 p.m.

### I. Call to order

President McCormick called the meeting to order. The time was 5:00 p.m.

**All Board Members were present:** Mabelle McCormick, President; John W. Preece, Vice President; Tom Slone, Amy Dearfield-Hannah, and Steve Kominar. Superintendent, Dr. Johnny Branch was in attendance.

**Both Members of the Press was in attendance:** Bruce Justice of the Mingo Messenger; Josh Brown of the Williamson Daily News

**Central Office Staff in attendance:** Patrick Billips, Director of Technology; Jeremy Brumfield, Chief Mechanic (Interim Trans Director); Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Kay Maynard, Director Child Nutrition & Wellness; Lesia Sammons, Coordinator of Guidance and Testing; Caroline (Nannie) Spence, Transportation Secretary; Virginia Taylor-Mounts, Technology Integration Facilitator; Christie Tilley, Coordinator of Parent Involvement; Leah Wireman, Director of Human Resources; Nina Hatfield, Secretary MELC.

### II. Pledge of Allegiance

Mrs. Dearfield-Hannah led the Pledge of Allegiance.

### III. Spotlight on Success

#### a. 2024 County Winners- Accelerated Readers Millionaire Club

Dr. Branch led this Spotlight. Five students were recognized as having read over one million words during school year 2023-2024. They were Lorelei Cline, 1,108,503; Bryleigh Fletcher, 1,274,776; Serenity Hatfield, 1,085,404; Christian Estepp, 1,508,364; and Brayden Marian, 1,178,271. Bryleigh Fletcher and Brayden Marian were present to receive certificates. Pictures were taken.

#### b. Lorraine Davis- Pioneering hybrid virtual instruction

Mrs. Davis, ELA instructor of Tug Valley High School, was recognized for including virtual students with students present at school - Synchronous Teaching - using the Learning Management System. She gave a demonstration of how she did that.

### IV. Delegations

There were several who addressed the Board. Pauline Sturgell, Superintendent Performance; Jessie Stroud, Transportation; Frank Spence, Discrimination; Brian Wellman, Issue with Transportation; Jeremy Brumfield, Information regarding service position; Ronnie Blankenship, CTE funds for TVHS.

46 **V. Superintendent Update**  
47 Dr. Branch gave his update. It included several items.  
48

49 **VI. Superintendent Annual Evaluation**  
50 Mrs. Dearfield- Hannah made the motion to go into Executive Session. Mr. Slone seconded that motion.  
51 The motion carried with a vote of 5/0. The time was 6:06 p.m.  
52

53 Mrs. Dearfield-Hannah made the motion to return to regular session. Mr. Kominar seconded that  
54 motion. The time was 7:29 p.m.  
55

56 Ms. McCormick announced that the Superintendent had met the standards.  
57

58 **VII. General Considerations**

59 **a. Discussion and possible action regarding the renewal of Worker’s Compensation provider –**  
60 **Ted Tomblin, Bray & Oakely**  
61 The Board moved to item b. first.  
62 Mr. Tomblin addressed the renewal. He explained that E-Mods had gone up over 21% over last year. It  
63 would cost \$405,000 next year. Questions were answered.  
64

65 Mr. Preece made the motion to approve the renewal of the Worker’s Compensation provider. Mr. Slone  
66 seconded that motion. The motion carried with a vote of 5/0.  
67

68 **b. Discussion and possible action regarding the purchase of 770 Chromebooks for grades K-8**  
69 **students (\$268,730.00) (Title I Funds).**  
70 Patrick Billips addressed the purchasing of Chromebooks for three grades of elementary students.  
71

72 Mr. Preece made the motion to approve the purchase of 770 Chromebooks. Mr. Kominar seconded that  
73 motion. The motion passed with a vote of 5/0.  
74

75 The Board moved back to item a.  
76

77 **c. Discussion and possible action on setting the maximum amounts to be paid to each employee**  
78 **who qualifies for 2023-2024 sick leave incentive – Beth Daniels**  
79 Mrs. Daniels addressed this item. There were questions and answers.  
80

81 Ms. McCormick made the motion to leave the incentive pay at \$800. Mr. Kominar seconded that  
82 motion.  
83 The motion carried with a vote of 5/0.  
84

85 **d. Discussion and possible action to approve Policy 7100**  
86 The Board moved to item e.  
87

88 Mr. Preece made the motion to approve Policy 7100. Mr. Kominar seconded that motion. The motion  
89 carried with a vote of 5/0.  
90

91 **e. Discussion and possible action in selecting BOE member to serve on audit committee**  
92 Current members were Mr. Preece and Mr. Slone.  
93

94 Ms. McCormick made the motion to leave it as it is. Mrs. Dearfield-Hannah seconded that motion. The  
95 motion carried with a vote of 5/0.

96  
97 The Board moved back to item d.

98  
99 **VIII. Department Updates**

100 **a. Maintenance Report - William Hensley**

101 There was no report.

102  
103 **b. Treasurer's Report - Beth Daniels**

104 Mrs. Daniels gave the report. Finance was getting ready to close out 2023-2024 and open the new year.

105  
106 **IX. Consent Agenda**

107 **a. Approval of Minutes**

108 **1. Minutes of May 23, 2024**

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110 **b. Bills, Transfers, Supplements**

111 **1. Payment of Bills**

112 Bills presented for approval through 5-31-24. The invoice list is available for review  
113 during public hours two business days before the meeting.

Fund	Amount
Fund 11	\$298,366.95
Fund 41	\$7,482.20
Fund 51	\$158,833.47
Fund 61	\$251,999.19
Fund 71	\$356,265.61

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116 **2. Budget Transfers**

117 Budget Transfers presented for approval

118 **Pre-approval of Budget Transfers through June 30. A detailed statement of Budget**  
119 **Transfers through June 30 will be provided at the July meeting.**

May Transfers	
1	\$ 10,000.00
2	\$ 1,000.00
3	\$ 10,200.00
Total	\$ 21,200.00

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122 **3. Budget Supplements**

123 Budget Supplements presented for approval **Pre-approval of Budget Supplements through**  
124 **June 30. A detailed statement of Budget Supplement through June 30 will be provided at**  
125 **the July meeting.**

May Supplements	
1	\$ 20,000.00
2	\$ 253.00
3	\$ 1,000.00
4	\$ 18,900.00
5	\$ 296.45
Total	\$ 40,449.45

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4. Approval of booster group for Gilbert PK8- Gilbert Athletic Committee

**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. New Employment into Existing Position**

- i. Alicia Justice Substitute Teacher MCS (effective June 12, 2024)
- ii. Deborah Godby Substitute Teacher MCS (effective June 12, 2024)
- iii. Angela Adkins Teacher / Kindergarten LK8 (effective July 1, 2024)

**b. Transfer into Existing Position**

- i. Brandon Jace Hall Teacher / Social Studies GK8 to Teacher / Social Studies TVHS (effective July 1, 2024)
- ii. Asia Salmons Teacher / Special Education DES to Teacher / Pre K Special Needs (effective June 12, 2024)
- iii. Medra Murphy Teacher / Grade 5 KK8 to Teacher / Grade 3 KK8 (effective July 1, 2024)

**c. Request for Leave of Absence**

- i. Whittani Kirk Teacher / Special Education GK8 (August 22, 2024-June 12, 2025)

**d. Retirement**

- i. Patsy Russell Teacher / Science MCHS (effective June 7, 2024)

**e. Abolish Position**

- i. Teacher / Grade 3 BK8
- ii. Teacher / Grade 1 WK8
- iii. Vocational Administrator MCELC

**f. Create Position**

- i. Teacher / Grade 2 BK8
- ii. Director of Career & Technical Education and Secondary and Post-Secondary Learning (effective August 2, 2024)
- iii. Director of Transportation

**2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2023-2024**

- i. Nathaniel Ellis Assistant Coach / Football GK8 (Zero Comp) (pending certification) (effective June 12, 2024)

- 166 ii. Kyle Runyon Assistant Coach / Football TVHS (zero comp) (pending certification)
- 167 (effective June 12, 2024)
- 168 iii. Gina Hicks Teacher / Special Education SS
- 169 iv. Robert Tyler Hodge Coach / Football KK8 (effective June 12, 2024)
- 170 v. Victoria Saunders Assistant Coach / Cheer TVHS (paid) (effective June 12, 2024)
- 171 (pending certification)
- 172 vi. Lisa Justice Teacher / Kindergarten BK8
- 173 vii. Deborah Hensley Teacher / Kindergarten LK8
- 174 viii. Sherry Rutledge Teacher / Kindergarten GK8

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176 **b. Resignations**

- 177 i. Kathy Woodruff SAT Chair GK8 (effective May 31, 2024)
- 178 ii. Heather Johnson Coach / Volleyball KK8 (effective May 21, 2024)
- 179 iii. Nannie Caroline Spence Coach / Cheer MK8 (effective June 3, 2024)

180

181 **3. SERVICE PERSONNEL**

182 **a. New Employment or Transfer into Existing Position**

- 183 i. Natalie Manuel substitute custodian MCS to Custodian IV MCHS (effective June
- 184 12, 2024)
- 185 ii. Ashley Smith Cook II MK8 to Cook II KK8 (effective June 12, 2024)
- 186 iii. Vickie Fraley Aide /Early Classroom Childhood Assistant Teacher WK8 to Aide/
- 187 Early Classroom Childhood Assistant Teacher WK8 (effective July 1, 2024)
- 188 iv. Tammy Dove Aide / Autism Mentor itinerant WK8 to Aide / Autism Mentor LK8
- 189 (effective July 1, 2024)
- 190 v. Tesla Gibson Aide / Autism Mentor Itinerant WK8 (effective July 1, 2024)
- 191 vi. Julius Hatcher Aide / Early Classroom Childhood Assistant Teacher WK8 (July 1,
- 192 2024)

193

194 **b. Retirement**

- 195 i. Joyce Slone Cook II MCHS (effective August 9, 2024)

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197 **c. Abolish**

- 198 i. Director of Transportation

199 *End Consent Agenda*

200 Mrs. Wireman filled in the blank spaces on the agenda.

201 IX. Consent Agenda, c. Personnel Actions, 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, a. New

202 Employment for School year 2023-2024, vi. Lisa Justice Teacher / Kindergarten BK8, vii. Deborah Hensley

203 Teacher / Kindergarten LK8, viii. Sherry Rutledge Teacher / Kindergarten GK8

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205 IX. Consent Agenda, c. Personnel Actions, 3. SERVICE PERSONNEL, a. New Employment or Transfer into

206 Existing Position, v. Tesla Gibson Aide / Autism Mentor Itinerant WK8 (effective July 1, 2024), vi. Julius

207 Hatcher Aide / Early Classroom Childhood Assistant Teacher WK8 (July 1, 2024)

208

209 Several items were pulled from the consent agenda:

210 IX. Consent Agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, e. Abolish Position, iii.

211 Vocational Administrator MCEL. f. Create Position, ii. Director of Career & Technical Education and

212 Secondary and Post-Secondary Learning (effective August 2, 2024), iii. Director of Transportation, 2.

213 PROFESSIONAL EXTRA CURRICULAR ASSIGNMENTS, a. New Employment for School year 2023-2024, iv.

214 Robert Tyler Hodge Coach / Football KK8 (effective June 12, 2024), 3. SERVICE PERSONNEL, c. Abolish, i.  
215 Director of Transportation

216  
217 Mr. Preece had questions. They were answered.

218  
219 Mr. Slone made the motion to move into Executive Session. Mrs. Hannah seconded that motion. The  
220 motion carried with a vote of 5/0. The Time was 7:59 p.m.

221  
222 Mr. Preece made the motion to return to regular session. Mrs. Dearfield-Hannah seconded that motion.  
223 The motion carried with a vote of 5/0. President McCormick announced that no action was taken in the  
224 Executive session. The time was 8:48 p.m.

225  
226 Dr. Branch announced he would come back with a new plan regarding the Director of Transportation  
227 position.

228  
229 Mrs. Dearfield-Hannah made a motion to approve the consent agenda minus the pulled items. Mr.  
230 Slone seconded that motion. The motion carried with a vote of 5/0.

231  
232 Regarding item IX. Consent Agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, e. Abolish  
233 Position, iii. Vocational Administrator MCELC.

234  
235 Mr. Kominar made the motion to abolish the Vocational Administrator MCELC position. Mr. Slone  
236 seconded that motion. The motion carried with a vote of 5/0.

237  
238 Regarding item IX. Consent Agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, f. Create  
239 Position, ii. Director of Career & Technical Education and Secondary and Post-Secondary Learning  
240 (effective August 2, 2024).

241  
242 Mr. Kominar moved to create the position of Director of Career & Technical Education and Secondary  
243 and Post-Secondary Learning (effective August 2, 2024). Mr. Slone seconded that motion. The motion  
244 carried with a vote of 5/0.

245  
246 Regarding item IX. Consent Agenda, c. Personnel Actions, 2. PROFESSIONAL EXTRA CURRICULAR  
247 ASSIGNMENTS, a. New Employment for School year 2023-2024, iv. Robert Tyler Hodge Coach / Football  
248 KK8 (effective June 12, 2024).

249  
250 Mr. Preece made the motion to approve Robert Tyler Hodge as Coach / Football KK8. Ms. McCormick  
251 seconded that motion. The motion carried with vote of 3/2. Mrs. Dearfield- Hannah and Mr. Slone  
252 voted no.

253  
254 **X. Board of Education Self-Appraisal**  
255 There was no action on this item.

256  
257 **XI. Board Member Comment Period**  
258 Most members had comments.

259  
260 **XII. Superintendent's Response**

261 Dr. Branch gave a plaque to both members who were leaving.

262

263 **XIII. Adjournment**

264 Mrs. Dearfield-Hannah made the motion to adjourn. Mr. Kominar seconded that motion. The motion  
265 carried with a vote of 5/0.

266 The time was 8:55 p.m.

267

268

269 **Next Regular Meeting**

270 July 16, 2024

  
Superintendent, Dr. Johnny Branch      Date 7-18-24

Minutes approved 7-16-24