

Minutes

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Special Meeting

April 2, 2019 at 10:00 a.m.

I. Call to Order

President Sabrina Grace called the meeting to order. The time was 10:08 a.m.

All Board Members were present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence was in attendance.

Members of the Press were in attendance: Bruce Justice of the Mingo Messenger; Kyle Lovern of the Williamson Daily News

Central Office staff in attendance: Johnny Branch, Assistant Superintendent; Rocky Hall, Director of Human Resources; Beth Daniels, CSBO / Treasurer; Virginia Mounts, Technology Integration Facilitator; William Hensley, Director of Maintenance; Kay Maynard, Director of Child Nutrition & Wellness; Catherine Kania, Professional Accountant; Rodney McCoy, Professional Accountant

II. Pledge of Allegiance

Mr. Slone led the Pledge of allegiance.

III. General Considerations

a. Discussion, review and possible action regarding selection of the Worker Compensation Agent for FY 2020.

Rodney McCoy started off this section of the meeting. He and Beth Daniels opened the proposals and distributed them to Board Members. He had a score sheet to rank each of the agents as to items requested and items actually submitted. Five Worker Compensation Agents submitted Proposals to be considered. The selected applicant is to be chosen for the service (s) they could provide based on criteria outlined by the request for proposal. Each of them made a presentation to the Board. Mrs. Grace signed an official copy of the score sheet.

Mr. Starr made a motion to take a short break. Mr. Baisden seconded that motion. The Board took a short recess/break at 11:04 a.m. The board reconvened at 11:16 a.m.

Eric Engle of Assured Partners in Charleston West Virginia presented a proposal to the Board. There was a handout.

Bray & Oakley Insurance Agency, Inc. in Logan West Virginia made their presentation to the Board. They brought a team of five persons. There was a handout.

47 Greg Robinette of City Insurance from the Hilbgroup in Scott Depot West Virginia made a presentation to the
48 Board. There was a handout.
49
50 Michael Idleman of Garlow Insurance Agency of Charleston West Virginia presented to the Board. There was
51 a handout.
52
53 Kris Tawney and Clay Medley of Tawney Insurance & Consulting of Lewisburg West Virginia made a
54 presentation to the Board. There was a handout.
55
56 Mr. Starr made a motion to recess. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.
57 The time was 2:49 p.m. The meeting reconvened at 3:13 p.m.
58
59 There was discussion about the Worker Compensation Proposals.
60
61 The Board moved to item **IV. Consent Agenda. Lines 100–144**
62 Mr. Hall answered questions.
63
64 Mr. Slone made a motion to accept the Consent Agenda as presented. Mr. Starr seconded that motion. The
65 motion carried with a vote of 5/0.
66
67 The Board moved to part **V. Workforce realignment for the 2019-2020 School year. Lines 148-208**
68 Mr. Hall answered questions.
69
70 Mr. Starr made a motion to approve section **V. Workforce realignment for the 2019-2020 School year, items**
71 **a. through f.** Mr. Preece seconded that motion. The motion carried with a vote of 5/0.
72
73 The Board returned to **III. General Considerations, a. Discussion, review and possible action regarding**
74 **selection of the Worker Compensation Agent for FY 2020.**
75
76 There was more discussion about the Worker Compensation Proposals.
77
78 Mr. Preece made a motion to employ Bray & Oakley as our new Workers Compensation agent. Mr. Baisden
79 seconded that motion. The motion carried with a vote of 5/0.
80
81 The Board moved to **VI. Out of State Field Trips, a. Mingo Central High School – Senior Trip – Pigeon Forge**
82 **Tennessee**
83 **Lines 212-215**
84
85 Mr. Starr made a motion to approve the out-of-state field trip. Mr. Slone seconded that motion. The motion
86 carried with a vote of 5/0.
87
88 **b. Discussion of hiring process for athletic coaches**
89 There was discussion among the Board members regarding the hiring process for athletic coaches. If a Board
90 member has a valid question about a coach that is to be hired, the Principal of the school could be asked to
91 appear before the Board to answer questions.
92
93 Worker’s Compensation Agents were asked to enter the Board Room. (Some were waiting in the commons
94 area.) The name of the newly selected agent, Bray & Oakley was announced. Mr. Tomblin of Bray & Oakley

95 remained. There was a question/answer period. Forms were signed by Superintendent Spence to get the
96 process started.

97

98 **See line 220-222 for adjournment.**

99

100 **IV. Consent Agenda**

101 **c. Personnel Actions**

102 **1. PROFESSIONAL PERSONNEL**

103 **a. New employment or transfer into existing positions**

- 104 i. Ruby Ellis substitute teacher MCS (effective April 3, 2019)
- 105 ii. Nathan Deskins substitute teacher MCS (effective April 3, 2019)
- 106 iii. David A. Ledger substitute teacher MCS (effective April 3, 2019)

107

108 **b. New Assignment for 2019-2020 School Year**

- 109 i. Mary Elizabeth Daniels Treasurer / Chief Business Official MCS

110

111 **c. Request for leave of absence**

- 112 i. Ashton Walls teacher / grade 3 GK8 (extension of leave beginning Jan. 31, 2019) (effective April 2,
113 2019 through June 25, 2019)

114

115 **d. Rescind**

- 116 i. Retirement Marsha Maynard assistant Principal TVHS (effective June 15, 2019)

117

118 **e. Reclassification of position**

- 119 i. LPN Instructor (half-time 50%) MELC to LPN Instructor (full-time 100%) MELC

120

121 **3. SERVICE PERSONNEL**

122 **a. New employment into existing position**

- 123 i. Lori Krise substitute aide MCS (effective April 3, 2019)

124

125 **b. Extracurricular Assignments for 2018 - 2019 School year**

- 126 i. Tammy Salmons Supervisory Aide KK8
- 127 ii. Douglas Hawkins after school bus operator Matewan area

128

129 **c. Resignations**

- 130 i. Timothy Cole White Heating and Air Conditioning Mechanic II / Electrician II MCS (effective March
131 29, 2019)

132

133 **d. Leave of Absence**

- 134 i. Freda Church custodian III MK8 (effective Feb. 28, 2019 and March 20, 2019)
- 135 ii. Joyce Slone cook II MCHS (extension of leave that began Nov. 5, 2019) (effective March 15, 2019
136 through June 10, 2019)

137

138 **e. Abolish Position**

- 139 i. Foreman (maintenance) (effective April 2, 2019)

140

141 **f. Create Position**

- 142 i. General Maintenance / Welder (maintenance) (effective April 3, 2019)

143

144 **End Consent Agenda**

145 **See lines 61-65** - Mr. Slone made a motion to accept the Consent Agenda as presented. Mr. Starr seconded
146 that motion. The motion carried with a vote of 5/0.

147

148 **V. Workforce realignment for the 2019-2020 School year.**

149 **a. Create positions (professional), effective July 1, 2019**

- 150 i. **Teacher / grade 2 DES**
- 151 ii. **Teacher / grade 4 DES**
- 152 iii. **Teacher / grade 4 BK8**
- 153 iv. **Teacher / grade 5 GK8**
- 154 v. **Teacher / grade 2 KK8**
- 155 vi. **Teacher / grade 1 MK8**
- 156 vii. **Teacher / pre-school special needs LK8**
- 157 viii. **Teacher / pre-school special needs KK8**
- 158 ix. **Teacher / pre-school special needs GK8**
- 159 x. **Teacher / pre-school special needs WK8**
- 160 xi. **Teacher / pre-school special needs BK8**

161

162 **b. Abolish positions (professional) (vacant of to become vacant), effective July 1, 2019**

- 163 i. **Teacher / grade 1 DES**
- 164 ii. **Teacher / kindergarten BK8**
- 165 iii. **Teacher / grade 1 GK8**
- 166 iv. **Teacher / grade 4 GK8**
- 167 v. **Teacher / grade 3 KK8**
- 168 vi. **Teacher / grade 6 LK8**
- 169 vii. **Teacher / Multi-Subject LK8**
- 170 viii. **Teacher / Math LK8**
- 171 ix. **Teacher / Special Education LK8**
- 172 x. **Teacher / Pre-School MK8**
- 173 xi. **Teacher / Grade 2 MK8**
- 174 xii. **Teacher / Special Education MK8**
- 175 xiii. **Teacher / Grade 5 WK8**
- 176 xiv. **Teacher / Special Education TVHS**
- 177 xv. **Teacher / Special Education MCHS**
- 178 xvi. **Teacher / pre-k MK8**
- 179 xvii. **Teacher / pre-k LK8**
- 180 xviii. **Teacher / pre-k WK8**
- 181 xix. **Teacher / pre-k GK8**
- 182 xx. **Teacher / pre-k KK8**
- 183 xxi. **Teacher / pre-k BK8**

184

185 **c. Reassign or Transfer as appropriate (professional), effective July 1, 2019**

- 186 i. **Andrea Sloan teacher / grade 1 GK8 to teacher / grade 3 GK8**
- 187 ii. **Shayla Hatfield teacher / grade 3 GK8 to teacher / grade 4 DES**
- 188 iii. **Jennifer Davis teacher / kindergarten BK8 to teacher / grade 4 BK8**
- 189 iv. **James Fraley teacher / grade 2 MK8 to teacher / grade 1 MK8**
- 190 v. **Sheri Sloan teacher / grade 4 GK8 to teacher / grade 5 GK8**
- 191 vi. **Alicia Smith teacher / grade 3 KK8 to teacher / grade 2 KK8**
- 192 vii. **Randi Bowen teacher / grade 1 DES to teacher / grade 2 DES**

- 193 viii. **Morgan Casey teacher / grade 5 WK8 to teacher / grade 6 WK8**
194
195 d. **Reassign and / or reclassify as appropriate (professional), effective July 1, 2019**
196 i. **Tammy Smith teacher / pre-school to teacher / pre-school special needs LK8**
197 ii. **Pamela Hager teacher / pre-school to teacher / pre-school special needs WK8**
198 iii. **Bridgett Davis teacher / pre-school to teacher / pre-school special needs GK8**
199 iv. **Jennifer Brumfield teacher / pre-school to teacher / pre-school special needs KK8**
200 v. **Shawnee Ward teacher / pre-school to teacher / pre-school special needs BK8**
201
202 e. **Abolish service position (vacant or become vacant) effective July 1, 2019**
203 i. **Aide / Autism mentor LK8**
204
205 f. **Reassign or Transfer as appropriate (service), effective July 1, 2019**
206 i. **Tammy Salmons Aide / Early Childhood Classroom Assistant Teacher-Itinerant**
207 **(currently at KK8) to Aide / Early Childhood Classroom Assistant Teacher-Itinerant**
208 **(to start 2019-2020 at BK8)**

209 **See Lines 67-71 - Mr. Starr made a motion to approve section V. Workforce realignment for the 2019-2020**
210 **School year, items a. through f. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.**
211

212 **VI. Out of State Field Trips**

213 **a. Mingo Central High School – Senior Trip – Pigeon Forge Tenn. - Attachment – T1**

214 **See lines 81 – 86** Mr. Starr made a motion to approve the out-of-state field trip. Mr. Slone seconded that
215 motion. The motion carried with a vote of 5/0.
216

217 The Board returned to **III. General Considerations, b. Discussion of hiring process for athletic coaches.** Lines
218 88-91.
219

220 **VII. Adjournment**

221 Mr. Starr made the motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a vote of
222 5/0. The time was 4:41 p.m.
223

224
225 **Next Regular Meeting**

226 April 16, 2019